

Chaplin Historic Commission

Annual Meeting

Tuesday, September 14, 2021

These unapproved Historic District Commission meeting minutes are forwarded to the Chaplin Town Clerk in a draft format. These minutes are unofficial until they have been read and approved by a majority vote of the Commission. Should edits be necessary, they will be made at the next regularly scheduled meeting, voted upon and noted in the meeting minutes.

A. Business Meeting

1. Call to order, roll call and seating of alternates Mr. Peifer called the meeting to order at 7:07 P.M. Present were regular members D. Cox, W. Church and C. Smith and alternate member L. Ricklin. Not present were J. Givens, C. Lindquist and P. Siege. L. Ricklin was seated for J. Givens.

2. a. Approval of June 22, 2021 minutes. D. Cox moved to approve the June 22, 2021 minutes, L. Ricklin seconded. Approved unanimously.

3. Audience for Citizens. Mr. Peifer said he had contact with Sarah Cassidy about the planting beds at the Congregational Church property. She is living in the parsonage and Pastor Bolduc is living elsewhere. She had planned to attend the meeting but was in quarantine and could not attend.

4. New Business

a. Election of Officers 2022. P. Peifer moved to elect W. Church, Chairman. C. Smith seconded. Peifer, Smith, Cox and Ricklin voted yes, Church abstained.

P. Peifer moved to elect D. Cox, Vice-chairman, L. Ricklin seconded, approved unanimously.

P. Peifer moved to elect C. Smith, Secretary, D. Cox seconded, approved unanimously.

b. Set 2022 Calendar, meeting place and time. L. Ricklin moved to approve the meeting dates of February 1, May 3, September 13 and November 8 to be held at 7:00 PM in the Library Conference room. C. Smith seconded, motion passed unanimously.

c. Approve FY 2022-2023 Budget. C. Smith moved to approve the \$755.00 FY 2022-2023 budget as presented, D. Cox seconded, approved unanimously.

5. Correspondence Mr. Peifer sent a letter regarding the garden fencing on the raised beds at the Congregation Church property to Pastor Bolduc as requested by the HDC, he received a response from Sarah Cassidy who did remove the lattice fencing.

Mr. Peifer submitted the HDC annual report to the Board of Finance in a timely manner.

6. Old Business. None

7. Pro re nata. The members discussed the recent house sales in the District and the need to attract new members of the HDC. C. Smith offered to draft a letter to residents asking if they would like to serve on the HDC. A copy of Preservation News was given Mr. Church.

8. Adjournment C. Smith made a motion to adjourn at 7:57 P.M., passed unanimously

Respectfully submitted, Susan Peifer- Recording clerk- HDC