

CHAPLIN HISTORIC DISTRICT COMMISSION
Public Hearing, Annual Meeting, Business Meeting
September 13, 2016, Chaplin Library

Members present: Paul Peifer, Chair; Diane Cox, Secretary; Warren Church, Jean Givens, Catherine Smith (alt). Guests: Victor Boomer, Patty Gilligan

A. Public Hearing on the matter of approval of a Certificate of Appropriateness for a new sign at the Chaplin Library. Called to order by the Chair at 7 p.m. Peifer read the legal ad announcing the hearing. Victor Boomer, a member of the Library Board, described the sign as being exactly like the sign in front of the Chaplin Senior Center—two-sided, black with incised gold letters, 42 by 48 inches maximum size. A space at the bottom of the sign will list Library hours and will be made of material that can be changed if the hours change. Peifer noted that the sign must be approved by the Zoning Enforcement Officer and the Building Inspector as well as the HDC. He also noted that the usual application fee was waived in this case because the applicant was a town board. Ms. Gilligan spoke in favor of the new sign and particularly of the posting of the hours. The hearing was closed at 7:15. Gilligan left the meeting.

B. Business Meeting.

1. Roll call of members and seating of Smith for member Kitty LeShay.
2. Church moved and Smith seconded a motion to approve minutes of the August 2, 2016 meeting. Motion passed with Givens abstaining.
3. New Business:
 - a. Givens moved and Smith seconded a motion to approve a C of A for new signage for the Chaplin Library. Approved unanimously. Boomer left the meeting.
 - b. Peifer announced that Kitty LeShay and Carl Lindquist (alternate) have been reappointed to the Commission by the Board of Selectman. Paul Siegel has been appointed as an alternate. Their terms begin on Sept. 30, 2016 and end on Sept. 30, 2021.
 - c. Peifer reported on a meeting with the ZEO at which it was decided that the ZEO will send a letter of non-compliance to James Burrows of 342 Phoenixville Rd. concerning erection of a picket fence on his property without HDC approval.
4. Old Business
 - a. Peifer announced that the propane tanks at the old post office have been screened by the planting of three evergreens.
5. Correspondence. Peifer has mailed a copy of the C of A for a woodshed to James Burrows. This approval was granted at the Sept. 13 meeting.

C. Annual Meeting

1. Election of officers. Givens moved and Smith seconded a motion to approve the following officers of the HDC for 2017: Chair, Paul Peifer; Vice Chair, Warren Church; Secretary, Diane Cox. The slate was approved unanimously.
2. 2017 calendar of meetings. Cox moved and Givens seconded a motion approving the following dates for meetings: Feb. 7, May 2, Sept. 12 (annual meeting), Nov. 14. Unanimously approved.
3. Meeting was adjourned at 7:40 p.m. The next meeting will be on Nov. 1.

Respectfully submitted,

Diane Cox, Secretary