

## MINUTES

### CHAPLIN HISTORIC DISTRICT COMMISSION

June 13, 2017

Chaplin Library, 7 p.m.

Members Present: Paul Peifer, Chair; Diane Cox, secretary; Catherine Smith (alt); Paul Siege (alt).

Guests: Angelique Jacques, Michael Maggs

#### A. Business Meeting

1. The meeting was called to order at 7 p.m. Roll Call and seating of alternates. Smith seated for Kitty Leshay; Siege seated for Warren Church

2. Approval of Minutes of Feb. 7, 2017. Approved unanimously

#### 3. New Business

a. Pre-application review for installation of windows at 50 Chaplin St. Angelique Jacques, applicant. Ms Jacques and Mr. Maggs presented information about 8 new windows, six in front and visible, two in the back of the house. These would be 6 over 6 as are the present windows, double hung, vinyl dividers on both sides of the window, measurement 24" by 23." No construction needed as the windows will fit in to the existing frames. The window brand is Polaris and would be installed by Vista Home Improvement. Member had some questions and looked at images of the new windows. At the conclusion, Ms. Jacques presented her application and the application fee.

b. Cox moved and Smith seconded a motion to accept the application and to schedule a public hearing on June 27, 2017, at 7 p.m. at the Chaplin Library. Motion passed unanimously.

c. Peifer described some changes that are proposed to the town's zoning regulations. A continued hearing of the PZC will be held on July 13, 2017, for public input on these changes.

4. Old Business. None

5. Correspondence. None

6. Adjournment. Smith moved and Siege seconded a motion to adjourn which passed unanimously. Meeting was adjourned at 7:20 p.m.