

CHAPLIN PUBLIC LIBRARY
Board of Trustees Meeting
Chaplin, Connecticut
Meeting Minutes
October 19, 2015

Chairperson Anne Sicilian called the meeting to order at 7:00 PM. Board members present were Victor Boomer, Linda Rogers, Alan Burdick, Eunice Edelman, Sandra Horning and Kelly Pothier. Others present was Library Director Jessica Jahnke. Unable to attend was Board member Rebecca Stockdale-Woolley and Bill Jenkins.

3. MINUTES FROM THE PREVIOUS MEETING, ADDITIONS/CORRECTIONS:

Motion to approve the minutes of September 21, 2015, was made by Victor Boomer, seconded by Alan Burdick and carried with one abstention by Linda Rogers.

4. CORRESPONDENCE: None

5. AUDIENCE FOR CITIZENS: None

6. ADDITONS TO AGENDA:

Motion to add to agenda as Item #8C, Library Member Reduction, was made by Anne Sicilian, seconded by Victor Boomer and carried unanimously.

7. REPORTS:

A. Director's Report:

- Circulation for the month of September was 771.
- The Library was open for 16 days with 293 walk-ins at an average of 18 people a day.
- The computer catalog system was updated.
- The First Selectman will be contacted about the Library sign out front that was previously approved for replacement.
- The 1st farm to table session was held with 14 people in attendance. A good time was had by all with cooking demonstrations, food sampling, preserving food and canning. The next session will be held in January on local produce. The cost is \$150 for the three sessions plus the cost of the food.
- The playgroup with Cynthia Lovely has begun with a good turnout. There is a theme every week with related books. The program is funded by CREW through June.
- \$1,600 was received from CREW for a parenting shelf to include books and audio.
- Literacy Night will be held with author Sandra Horning. A table will be setup for the Library to solicit new patrons.
- The Annual Report is due October 1st.
- The State Aid to Library Grant is due November 15th.

A. Board Chair Report: No Report

B. Board Members Report: No Report

8. OLD BUSINESS/NEW BUSINESS:

A. By-Laws:

The Board reviewed the Bylaws and made revisions. A revised copy will be presented at the next meeting

B. Special Revenue:

The Library Director will provide the Special Revenue Report.

C. Library Member Reduction:

Reducing the number of Library Board members is complicated. The process requires dissolving the current Board and electing a new Board with approval by a town meeting.

9. AGENDA ITEMS FOR NEXT MEETING:

- Welcome New Members
- Library Sign
- Bylaws
- Election of Officers

The November meeting will begin at 6:30 PM *Note – new time

10. ADJOURN:

The meeting adjourned at 8:28 PM.

Minutes will be approved at the next regular meeting.

*Respectfully submitted by Kathleen Scott
Recording Secretary*