

CHAPLIN PUBLIC LIBRARY
Board of Trustees Meeting
Chaplin, Connecticut
Special Meeting Minutes
November 23, 2015

Vice-Chair Victor Boomer called the meeting to order at 6:35 PM. Board members present were Alan Burdick, Eunice Edelman, Sandra Horning, Rebecca Stockdale-Woolley and Kelly Pothier. Others present was Library Director Jessica Jahnke. Unable to attend was Board members Bill Jenkins and Catherine Dietrichsen.

3. MINUTES FROM THE PREVIOUS MEETING, ADDITIONS/CORRECTIONS:

Motion to approve the minutes of October 19,2015, was made by Alan Burdick, seconded by Sandra Horning and carried with one abstention by Rebecca Stockdale-Woolley.

4. CORRESPONDENCE: None

5. AUDIENCE FOR CITIZENS: None

6. ADDITONS TO AGENDA: None

7. REPORTS:

A. Director's Report:

- Circulation for the month of October was 322.
- There were 438 walk-ins.
- The State Aid to Libraries Grant was submitted for approximately \$1,200.
- The Annual Report was submitted to the town.
- A Gingerbread Party will be held on December 18th from 6-8pm.
- A patron is interested in setting up a Lionel train display with a Chaplin village.
- The town hall was contacted regarding the Library sign. An image similar to the sign at the Senior Center was sent to Signs Plus for a price quote.
- A request was made to close the Library the Friday after Thanksgiving as many other Libraries are closed.

Motion to close the Chaplin Library the day after Thanksgiving, was made by Alan Burdick, seconded by Eunice Edelman and carried unanimously.

B. Board Chair Report: No Report

C. Board Members Report:

Victor Boomer presented a meeting calendar to the Board to review for the next meeting.

8. OLD BUSINESS/NEW BUSINESS:

A. Welcome New Members:

Welcome to new Board member Eunice Edelman.

B. Library Sign: Covered under Director's Report

C. By-Laws:

The Board reviewed the Bylaws and made revisions. A revised copy will be presented at the next meeting.

D. Election of Officers:

Rebecca Stockdale-Woolley nominated Victor Boomer for Board Chair, seconded by Alan Burdick. The motion to elect Victor Boomer for Board Chair carried unanimously.

Sandra Horning nominated Alan Burdick for Board Vice-Chair, seconded by Rebecca Stockdale-Woolley. The motion to elect Alan Burdick for Board Vice-Chair carried unanimously.

9. AGENDA ITEMS FOR NEXT MEETING:

- Welcome New Member
- Library Sign
- Bylaws
- Meeting Calendar
- Director Goals

10. ADJOURN:

Motion to adjourn (7:39 PM) was made by Alan Burdick, seconded by Sandra Horning and carried unanimously.

Minutes will be approved at the next regular meeting.

*Respectfully submitted by Kathleen Scott
Recording Secretary*