

CHAPLIN PUBLIC LIBRARY
Board of Trustees Meeting
Chaplin, Connecticut
Meeting Minutes
February 27, 2017

Chairperson Victor Boomer called the meeting to order at 6:34 PM. Board members present were Alan Burdick, Eunice Edelman, Sandra Horning, Leslie Ricklin, Priscilla Willey and Rebecca Stockdale-Woolley. Unable to attend was Board member Bill Jenkins and Kelly Pothier.

3. APPROVE MINUTES OF JANUARY 23, 2017:

Motion to approve the minutes of January 23, 2017, was made by Leslie Ricklin with the following corrections: Item #2 – correct the spelling of Leslie Ricklin. Item #6A should read – Welcoming former Board member Leslie Ricklin to the Board. Item #6B should read – Presentation by library volunteer, Chaplin resident, and former UCONN Systems Engineer Alex Stewart Hill on Library Technology. ***The motion was seconded by Alan Burdick and carried with one abstention by Alan Burdick.***

4. ADDITIONS TO AGENDA: None

5. CORRESPONDENCE: None

6. REPORTS:

A. Director's Report:

Sandra Horning presented a report on the Library.

- Circulation for the month of January was 275.
- The Library was open for 15 days with 232 walk-ins.
- The main desk computer was still crashing and was traded out with the catalog computer that was not in use.
- The wireless printer needs a password to be hooked up.
- The Annual Report and budget were submitted to the town.
- A Board member needs to attend the budget presentation on March 13th at the Town Hall.
- The "Love Your Library" program on February 10th went well with 35-40 people in attendance.
- Helen Weingart has been volunteering at the Library sorting books. She would like to start a Garden Club with a meeting to be held on March 8th at 6:30pm in the Library meeting room.
- A calendar will be established for the Library meeting room to reduce meeting conflicts.
- An article on the Library (includes the new Literacy Station, new books and the Garden Club) will be in the next issue of The Chaplin Neighborhood News.

B. Board Chair Report: No Report

C. Board Members Report: No Report

7. OLD BUSINESS/NEW BUSINESS:

A. Library Director Update (Executive Session):

Motion to enter into Executive Session (6:50 PM) for the purpose of discussing Library Director, was made by Leslie Ricklin, seconded by Rebecca Stockdale-Woolley and carried unanimously. Members attending Executive Session will be Rebecca Stockdale-Woolley, Eunice Edelman, Alan Burdick, Leslie Ricklin and Victor Boomer.

The Board came out of Executive Session at 7:00 PM.

Motion to accept subcommittee recommendation of Sandra Horning for the open position for Library Director, was made by Alan Burdick, seconded by Leslie Ricklin and carried unanimously.

B. Alex Hill, Discuss Funding of a New Early Literacy Station for Children:

An invoice for \$1,000 was presented from Alex Hill (who has volunteered many hours at the Library) for the new Early Literacy Station. Funds for the project will be taken out of the State Library Grant.

Motion to approve funding for Alex Hill for the Early Literacy Station for Children, was made by Victor Boomer, seconded by Alan Burdick and carried unanimously.

C. Discuss Internet Access Policy:

A Public Hearing is needed to address filtering. The hearing will be held at 6:30pm on March 20th followed by the regular meeting of the Library Board of Trustees.

D. Directional Sign:

Applications for permits have been submitted for directional signs on RT 198. The new Library Sign will be installed when the ground thaws.

E. ACLB Membership:

ACLB Membership costs \$25 (the Library is not a current member). Available resources include: seminars, workshops and policies. Sandra Horning will send a link to each Board member and gather more information.

F. Discuss Bicentennial:

Planning has begun with the Bicentennial that will be held in 2022. The Senior Center is conducting interviews. Discussion was held regarding investigating what the Library has to offer including the following: comparing a booklet produced in 1972 to what's available now, photos, 1860 geographical map, Windham town histories and information from the Historical Society. A notice will be posted in the Library.

8. AGENDA ITEMS FOR NEXT MEETING:

- ACLB Membership
- Bicentennial
- Public Hearing
- Sign Update

9. ADJOURN:

Motion to adjourn (8:01 PM) was made by Rebecca Stockdale-Woolley, seconded by Alan Burdick and carried unanimously.

Minutes will be approved at the next regular meeting.

***Respectfully submitted by Kathleen Scott
Recording Clerk***