

CHAPLIN PUBLIC LIBRARY
Board of Trustees Meeting
Chaplin, Connecticut
Meeting Minutes
February 27, 2023

Chairperson Victor Boomer called the meeting to order at 6:30 PM. Board members present were Leslie Ricklin, Jeanette Haines and Alternate Adele Swart. Also present was Library Director Sandra Horning. Absent were Board members Diane Cox, Brian Cohen and Bill Jenkins.

3. APPOINT ALTERNATE MEMBER: Alternate Adele Swart seated for Board member Brian Cohen.

4. APPROVE SPECIAL MEETING MINUTES OF JANUARY 23, 2023:

Motion to approve January 23, 2023 special meeting minutes, made by Leslie Ricklin, seconded by Jeanette Haines and carried unanimously.

5. ADDITIONS TO AGENDA: None

6. AUDIENCE FOR CITIZENS: None

7. CORRESPONDENCE:

- Received \$20 donation from Carol Moffett for books that were found (checked out 20 years ago as a Chaplin resident) and never returned.
- Received note from the Eric Carle Museum of Picture Book Art about \$20 donation from Ann Chuk.

8. REPORTS:

a. Director's Report:

The Board was asked to reschedule the March 20th meeting (taking the day off) to March 27th.

- No updates on the new HVAC system or parking lot (Victor reported the HVAC project is expected to start in June).
- The Take Your Child to the Library Day was held on February 4th with new families visiting and receiving library cards.
- The Cookbook Club Virtual Cooking Class will be held on March 6th at 6pm with the Food Explorers.
- The Book Chat will be held on March 10th at 3pm.
- Working on school vacation activities (April 10-15) that will include Zen's Critters Cute & Cuddly program with bunnies, guinea pigs, and ferrets (will try to get the tent up weather permitting).
- Sandy will be on vacation from May 22-31.

b. Members Report: No Report

c. Chair Report:

There is \$160,000 less than last year for Algonquin starting the budget in the hole (BOF will make cuts).

9. OLD BUSINESS/NEW BUSINESS:

a. Speaker Programs:

- Mary Treat Biography will be held on May 5th at 6:30 PM.
- Quiet Corner Reads will be at the Mansion at Bald Hill with author William Kent Krueger on May 16th at 7pm (tickets go on sale March 16th). The library will do a Book Chat in April.

b. Monthly Budget Update:

The budget looks ok except propane (expected to go over) and electricity (may go over with a big increase on the last bill even with solar panels).

c. Discuss Historic Homes of Chaplin Village Brochure:

Discussed printing the Historic Homes of Chaplin Village Brochure to hand out to new residents (having information available compliments the library being on the street) including: how many copies were printed originally (only 1 copy left), names to include in publishing, and editing. The cost to print 50 copies is \$80 (extra funds in office line item). Leslie Ricklin suggested keeping one copy for the library record shelf. Sandy Horning will do follow up and bring to the next meeting.

d. Friends of the Library Update:

- Friends have been busy working on the Ridgeway Exhibit that will be held on Saturday March 11th at 1pm (special thanks to Sandy, Peggy Church, and Kathy Smith for help planning and displaying). Friends have volunteered to help setup and will provide light refreshments. They would like to see the old Museum open during the exhibit (informed no one can be in the building due to liability issue). Johanne wrote a letter to be read at the Board of Selectmen meeting advocating for the Museum to be open for 2 hours for the special event.
- Discussed using funds for a bench. Will focus instead on a Story Book Walk in the Spring/Summer using pages from a story encouraging kids to go outside. Activities include: pages hung on posts spaced apart with fun activities at each, hanging pages on the playground fence (seeking help from the Rec Commission), and crafts.

10. AGENDA ITEMS FOR NEXT MEETING:

- Items from the current agenda
- The next meeting will be held on March 27th.

11. ADJOURN:

Motion to adjourn (7:18 PM) made by Leslie Ricklin, seconded by Jeanette Haines and carried unanimously.

Minutes will be approved at the next regular meeting.

***Respectfully submitted by Kathleen Scott
Recording Clerk***