

LIBRARY BOARD OF TRUSTEES
Library Meeting Room
Chaplin, Connecticut
Regular Meeting Minutes
October 20, 2025

Chairperson Leslie Ricklin called the meeting to order at 6:30 PM. Board members present: Adele Swart, Jeanette Haines, Diane Sanchez, Diana Alvarez, Alternate Joyce St. Lawrence. Also present: Interim Library Director Lisa Nadile. Absent: Bill Jenkins.

Alternate Joyce St. Lawrence seated for Bill Jenkins.

3. APPROVAL OF SEPTEMBER 15, 2025 MINUTES (Approval of which includes the new policies submitted):
Motion to approve September 15, 2025 regular meeting minutes, made by Diana Alvarez, seconded by Diane Sanchez and carried with abstention by Jeanette Haines.

4. AUDIENCE FOR CITIZENS: None

5. ADDITIONS TO THE AGENDA: None

6. CORRESPONDENCE: None

7. REPORTS:

A. Director's Report:

September – 351 people in-person (open 17 days with average of 21 people per day). Circulation – 737 (342 items checked out, 250 electronic checkouts). About 115 people attended in-person events. 102 users from Chaplin, 23 from other towns.

- New phone installed at front desk and office – working fine.
- Story Time Group dipped from 12 to 1 or 2 (promoting program on social media and flyers).
- Friends Auction set for November 8th - 15th.
- Tea Time Book Chat on November 14th from 3-4:30pm.
- Richard Benfield's talk on National Parks very interesting (including role in bringing wolves back to Yellowstone).
- November Museum pass of the month - Emily Dickinson Museum.
- Added 5 new library cards (2 new, 3 returning after long absences).

B. Board Chair's Report – Report of the Oct. BOS meeting:

The First Selectman asked Leslie Ricklin (BOS candidate in November election) to think about not being Chair of Library Board (many people in Town have dual memberships or more).

C. Board Members' Report:

Diane Sanchez would like to ask Victoria Northrop for 2 seasonal poems every 4 months to display on bulletin board (Board likes the idea).

8. OLD/NEW BUSINESS:

A. Friends of the Library update:

- Kitty LeShay got many donations for the auction that includes: Lisa's Chocolate, Pie on the Hill (Scotland), landscaper services (Johanne Philbrick), checks (realtor, Baker's Dozen, gas station, Chris's Automotive), cash, gift certificates, gift baskets, pizza, maple syrup, Staples, Petco, Walmart, Stop & Shop, Henrietta House B & B.
- Friends hosted table at Chaplin Day and encouraged visitors to share what they liked about Chaplin and ways to make it better with help from poster board of photos (Diane worked on diligently). Responses created into 7-page report – Sally Zimmerman asked to take the idea and move it

forward with a community newspaper or information center. Board presented with letter drafted to send to the BOS after the election encouraging them to develop process for better communication such as organizing focus groups or offering events for feedback (asked Senior Center Board to be involved).

Motion to support letter to BOS regarding better communication, made by Jeanette Haines, seconded by Diane Sanchez and carried unanimously.

- B. Speaker Programs/Events:** Nothing scheduled for November (Holiday Cookbook Club in December).
- C. Status of Annual Report:** Sandy Horning working on.
- D. Status of Library Budget:** Budget on track.

9. ITEMS FOR NEXT AGENDA: November 17, 2025

- Items from current agenda
- Election of Officers

10. MOTION TO ADJOURN:

Motion to adjourn (7:17 PM) made by Adele Swart, seconded by Diana Alvarez and carried unanimously.

***Respectfully submitted by Kathleen Scott
Recording Clerk***