Chaplin Planning & Zoning Commission Regular Meeting Minutes Chaplin Town Hall May 8, 2025

Pete Fiasconaro called the meeting to order at 7:05 PM.

**MEMBERS PRESENT:** Vice-Chair Ken Fortier (online), Helen Weingart, Randy Godaire, Dave Garceau, Alternate Peter Haines, Alternate Bob Dubos.

MEMBERS ABSENT: Eric Beer, Doug Dubitsky, Alternate Bill Ireland.

**ALTERNATES SEATED:** Peter Haines seated for Doug Dubitsky; Bob Dubos seated for Eric Beer.

**ALSO PRESENT:** Zoning Enforcement Officer (ZEO) Jay Gigliotti, 1<sup>st</sup> Selectman Juan Roman, Recording Clerk Kathleen Scott.

# **APPROVAL OF MINUTES 04.10.25 REGULAR MEETING:**

**Motion to approve by H. Weingart, seconded by D. Garceau.** Correction: Add to Report of the Zoning Officer – Read letter from abutting property owner of 811 Phoenixville Road regarding complaint about ongoing blight issues. **Motion carried with abstentions by R. Godaire and B. Dubos.** 

## **CITIZENS HAVING NEW BUSINESS:**

- Cindy Verraneault of 8/10 Park Drive expressed concerns about issues with Park Drive (dirt road with huge ruts, safety concerns with elderly residents when not plowed, trash not picked up because of ice) would like to know who actual owner is and see something done (told previously road privately owned).
- ZEO J. Gigliotti received complaints previously that involved emergency access to the road (research found no owner, deeds that reflect pass at your own risk, ton of lots owned by Fin & Fur).
- D. Dubitsky joined the meeting (online).
- Amanda Ordazzo of 14 Park Drive commented on initial search that found executor wants nothing to do with the estate, spoke to 1<sup>st</sup> Selectman about Title Search (original deeds from the 60s state each parcel responsible for upkeep of their half of the road) and expressed concerns about paying significant out-of-pocket costs to maintain the road with only few contributing.
- Randy Godaire noted if road turned over to residents, could form association for everyone to pool resources to maintain the road (reach out to Fin & Fur who owns a lot of land).
- 1<sup>st</sup> Selectman Juan Roman noted Town cannot touch a private road (concerned about hazard for Fire Department) and suggests finding Executor to see if willing to relinquish the road or maintain it (provided Title Search documents to aid in process).
- D. Dubitsky noted residents have right to maintain the road (town has no right or obligation) and is willing to work with 1<sup>st</sup> Selectman to come up with solution.

#### **OLD BUSINESS:**

## A. 80 Marcy Road:

ZEO presented photos from last month and this month with no measurable improvement (things moved around and organized into piles). Deadline for compliance is June 12<sup>th</sup> meeting. D. Garceau asked how much improvement done since day 1 (10-20%).

**NEW BUSINESS:** None

**CORRESPONDENCE:** None

#### REPORT OF THE ZONING OFFICER:

ZEO presented monthly report available at Town Hall. Items requiring direction/action as follows:

2 Permits Issued – change in daycare ownership with new signage (Willimantic Road), garage (Phoenixville Road). 174 Willimantic Road – Applicant informed about issue with 2<sup>nd</sup> driveway - original permit approved on condition of closing 2<sup>nd</sup> driveway (consider noting in Land Records issue not addressed – check with Town Attorney).

<u>811 Phoenixville Road</u> – Drive-by done in response to complaint received last month about blight (found no zoning violations).

1<sup>st</sup> Selectman looking for input on Sidewalk Project (presented drawings) - will be revised to include more greenery in parking lot, parking spaces eliminated by front door of Library and Senior Center, islands added to center parking area, utility poles moved at no cost to the Town (received state funding from Community Investment Grant). Applying for Phase II to pave rest of parking lot, make park ADA accessible with ramp, rebuild stone dust track (Bob suggested permanent pavilion at the Senior Center - could apply for grant).

**ITEMS PRO RE NATA:** None

### **ADJOURNMENT:**

Motion to adjourn (8:23 PM) by R. Godaire, seconded by D. Garceau. All in favor, motion carried.

Respectfully submitted by, Recording Clerk Kathleen Scott