

REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION
Chaplin, Connecticut

August 26, 2025
7:00PM

SPECIAL MEETING

Parish Hill Middle/High School Library

1. Call to Order and Pledge of Allegiance

Call to Order at 7:00pm

In Attendance – Chair Stacy Foster, Cassidy Martin, Susan Lovegreen, Ellen Gillon, Cameron Kammer, Joy Becker, Hayley Tiller-Albert

Also in Attendance – Superintendent Andrew Skarzynski, Principal Tom McKenna

2. Communication with the Audience

No Communication

3. Written Communications to the Board

No Communication

4. Approval of July 8, 2025 Region 11 BOE Minutes

Motion by Cassidy Martin, 2nd by Ellen Gillon

Vote to Approve – Cassidy Martin, Cameron Kammer, Joy Becker, Hayley Tiller-Albert; Ellen Gillon and Susan Lovegreen abstain.

5. Approval of Financial Statements – July 2025

Motion by Cassidy Martin, 2nd by Susan Lovegreen

Unanimous Approval

6. Administrative Reports/Administrative Requests for Board Action

A. Teacher

No report given.

B. Principal

Principal McKenna thanked maintenance staff on their excellent work over the summer. Few new staff members joining the team. Michelle Salvas has taken over as Dean of Students. PD and Convocation, 7th Grade Orientation took place

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yesterday. Some of the sports have begun and clubs will be up and running next week. Parish Hill ranked #1 within Putnam Metro Area for US News and World Report Best High Schools, for full state 75/230.

C. Superintendent

Convocation and Orientation. Administrative Retreat with leadership team. Focusing on recruiting and retention of students. Have begun implementing the School Climate Improvement Plan. Middle School Personal Finance Curriculum being introduced through Go Open CT.

15. Old Business/New Business

A. Report by PHACT/PTSA

Welcome Back Breakfast. Meet and Greet scheduled for next meeting. Meetings are always 1st Wednesday of each month at 6pm.

B. Budget Forecast—FY 25-26 - Jobina Miller

C. Receive Resignation – Andrew Shetland

D. New Hires

Kimberly Glazier - Science

Kaitlyn Butler - School Social Worker

Christopher Moore - TOPS Program

Michelle Burns – Middle School Math

E. Appointment of Dean of Students

Michelle Salvas – picked from a deep pool of applicants. Final round of interviews occurred today for her former role in the English Department.

F. Projected 25-26 Enrollment

184 students in the building. Total in district to follow.

G. Transfer funds to Capitol Nonrecurring

Cassidy Martin made a motion to roll over of 2% (142,503.42) from 2024/2025 budget for unexpected costs in maintaining building. Joy Becker 2nded.

There is an additional \$101,000 excess costs for students educated out of district. \$26000 in additional tuition, and \$26,000 in refunds from a COVID grant applied to 3 or 4 years ago.

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Unanimous approval.

16. Committee Reports/Requests for Board Action

- A. Fiscal & Plant – Met 8/26/25
- B. Educational and Board Policies – Will meet Prior to September Meeting
- C. Central Office - Will meet Prior to September Meeting
- D. Technology/Website - Will meet September or October
- E. Personnel and Supervision – Negotiations 9/17/25 or 9/22/25
- F. Newsletter – To Meet
- G. CABA/EASTCONN - Conference in November

17. Second Audience for Citizens

No Communication

18. Agenda Items for Next Meeting

Hoping to Plan a Welcome for New Teachers prior to next meeting in September and move to Fiscal and Plan to accommodate. Possibility of Student representatives. Tritown Board Meetings with the Elementary Boards.

19. Adjournment

*Motion to Adjourn by Susan Lovegreen at 7:41pm.
Joy Becker 2nded. Unanimous Approval.*