

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11  
BOARD OF EDUCATION  
Chaplin, Connecticut  
Meeting Minutes  
May 15, 2018**

**Chairperson Rose Bisson called the meeting to order at 7:02 PM. Present were Board members Kate Donnelly, Sally Ireland, Bud Smallwood, Jennifer Nelson (7:24 PM), Dennis LaBelle and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend were Board members Stephanie Harrington and Tracey Dunn.**

The Board recited the Pledge of Allegiance.

**2. COMMUNICATION WITH THE AUDIENCE:**

- Lisa LaBelle suggested keeping the budget the same with a .69% increase.
- Karen Carancio expressed concerns with misinformation distributed regarding the budget.
- Shannon Haddad expressed concerns with the number of voters not aware of a referendum to vote on the RD11 budget.
- A member of the audience suggested maintaining a flat budget that has been done for the past few years.
- Sherry Smardon expressed concerns with assumptions made about the budget without an exit survey.
- Kathy Donahue suggested using some of the budget surplus to offset increases and maintain a flat budget.
- Kim Martin commented on the budget.

**3. WRITTEN COMMUNICATIONS TO THE BOARD:**

A thank you card was received from Susan Askew for flowers received for the recent passing of her husband George Askew.

**4. STUDENT REPORT: No Report**

**5. CUBE STUDENT-LEADER AWARDS – GRACIE DEVEN, DILLON CORNELL, KAITLIN INNES, THOMAS D. MERASCO:**

Superintendent Henrici, Principal Tedeschi and Board Chair Rose Bisson presented congratulations and plaques to honor the following students for the CUBE Student Leader Awards: Gracie Deven, Dillon Cornell (could not attend tonight's meeting), Kaitlin Innes (could not attend tonight's meeting) and Thomas Merasco (could not attend tonight's meeting).

**6. CAS/CIAC SCHOLAR-LEADER AWARDS – SAMUEL NUNN, ALEXANDRA SMARDON:**

Superintendent Henrici, Principal Tedeschi and Board Chair Rose Bisson presented congratulations and plaques to honor the following students for the CAS/CIAC Scholar Leader Award: Samuel Nunn and Alexandra Smardon.

**7. CAS/CIAC SCHOLAR-ARTIST AWARDS – MEG NUMBERG, PHOEBE MILLER:**

Superintendent Henrici, Principal Tedeschi and Board Chair Rose Bisson presented congratulations and plaques to honor the following students for the CAS/CIAC Scholar-Artist Awards: Meg Numberg and Phoebe Miller (could not attend tonight's meeting).

**8. CAS/CIAC SCHOLAR-ATHLETE AWARDS – THOMAS LEHOUX, HANNAH VIERA:**

Superintendent Henrici, Principal Tedeschi and Chair Rose Bisson presented plaques to honor the following students for the CAS/CIAC Scholar-Athlete Awards: Thomas Lehoux and Hannah Viera.

**9. MOST IMPROVED – PERSEVERING PIRATE STUDENT AWARD – AMAHIA KEATEN:**

Superintendent Henrici, Principal Tedeschi and Board Chair Rose Bisson presented congratulations and a plaque to honor Amahia Keaten for the Most Improved – Persevering Pirate Student Award.

**10. APPROVAL OF APRIL 3, 2018 MINUTES:**

*Motion to approve the April 3, 2018 minutes, was made by Kate Donnelly, seconded by Sally Ireland and carried with the following vote:*

*YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, J. Nelson.*

*ABSTAIN: S. Foster.*

**11. APPROVAL OF FINANCIAL STATEMENTS – APRIL 2018:**

*Motion to approve the April 2018 Financial Statements, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:*

*YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.*

**12. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**

**A. Principal:**

- The Junior/Senior Prom held at Ocean Beach was enjoyed by all who attended.
- The Little Niko's fundraiser is being held tonight with 10% of the proceeds going to the Dakota Bartlett Scholarship fund.
- The annual Senior Citizen Breakfast will be held on May 18<sup>th</sup> at 9am.
- The annual Senior Capstone Fair will be held in the Library on May 23<sup>rd</sup> at 6:30pm.
- The Sophomore Class is sponsoring a Masquerade Dance on May 25<sup>th</sup>.
- The Spring Concert will be held on May 24<sup>th</sup> at 7pm.
- AP testing and SBAC testing for middle school will be held in May.

**B. Superintendent:**

- The Senior Capstone Fair is a favorite night with amazing projects.
- There was a nice turnout for the Little Niko's fundraiser with great support for the family.
- Donations and grants can be used to supplement the budget.

- Letters were sent to all Superintendent of Schools without a designated High School. Sprague and Franklin have expressed interest in tuitioning their students to Parish Hill. Parish Hill staff and four students attended Sayles Elementary School to promote Parish Hill as a school of choice. A similar presentation will be held at Franklin next week.

Bud Smallwood asked about a Superintendent Search Committee. It will be discussed under Central Office.

### **13. OLD BUSINESS/NEW BUSINESS:**

#### **A. Report by PTA/Parish Hill Action Community Team:**

Lisa LaBelle presented the PTA/PHACT report.

- CT PTA winners in the Reflections program are: Gracie Martin - 4<sup>th</sup> place for Middle School Photography, Mary Smith - 2<sup>nd</sup> place for High School Photography and Jessica Wills - 1<sup>st</sup> place for High School Literature.
- An awards dinner was held for the outstanding administrators at Parish Hill: Mr. Tedeschi – Outstanding Middle School Principal, Mr. Yeo – Outstanding Middle School Teacher and Mrs. Giovanni – Outstanding High School Teacher.
- Tech Night was held through a Microsoft Grant on April 26<sup>th</sup> with 80 people in attendance.
- The Spring Fling will be held on June 9<sup>th</sup> from 11-3 pm with 20 vendors and many activities including a band, dunk tank and face painting.
- The Dakota Bartlett Bench out front will be dedicated on May 29<sup>th</sup> at 11:45am.
- The Little Niko's fundraiser is being held tonight with 10% of the proceeds plus tips going to the Dakota Bartlett Scholarship fund. Celebrity bartenders include Mr. Tedeschi.

#### **B. Participation in the Healthy Food Certification Program for SY 18-19:**

***Motion to approve participation in the Healthy Food Certification Program for SY 18-19 with the exception of the sale of food and beverages, was made by Dennis LaBelle, seconded by Sally Ireland and carried with the following vote:***

***YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.***

#### **C. Approval of Senior Class Trip:**

The Senior Class Trip is scheduled for June 4<sup>th</sup> at Hyde Meadows Resort in North Granby.

***Motion to approve the Senior Class Trip on June 4<sup>th</sup> at Hyde Meadows Resort in North Granby, was made by Sally Ireland, seconded by Stacy Foster and carried with the following vote:***

***YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.***

#### **D. Appointment of Community Members to Lyman Vo-Ag ASTE Consulting Committee:**

***Motion to approve Community Members Elizabeth Lound, David Trowbridge and Jeff Woodward to the Lyman Vo-Ag ASTE Consulting Committee, was made by Stacy Foster, seconded by Kate Donnelly and carried with the following vote:***

***YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.***

***Motion to add to agenda Resignation due to Retirement for Mary Tague as Item #13F, was made by Stacy Foster, seconded by Dennis LaBelle and carried with the following vote:***

***YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.***

**E. Approval of FY 18-19 Region #11 Budget for Upcoming Tri-Town Referendum:**

The previous budget referendum failed with a .69% increase. Bud Smallwood suggested increasing the offset to assessments from \$150,000 to \$200,000. Superintendent Henrici presented two options for the budget: one with a 0% increase and one with a .31% increase. Reductions from the .69% budget include: group insurance, unemployment compensation, instructional supplies & textbooks, computer maintenance and library books with most of the items based on budget vs actuals. There is an increase for summer help and Legal Services (teacher negotiations commence August 23<sup>rd</sup>). The .31% budget includes a reduction of the Library Media Specialist from .08 to .05 and the reduction for a Special Ed teacher that is retiring and not being replaced.

***Motion to approve the FY18-19 Region #11 Budget for Upcoming Tri-Town Referendum as it currently stands with a .69% increase, was made by Stacy Foster, seconded by Sally Ireland and failed 3.2 to 3.4 with the following vote:***

***YES: S. Foster, D. LaBelle, S. Ireland.***

***NO: K. Donnelly, B. Smallwood, R. Bisson, J. Nelson.***

***Motion to approve the FY18-19 Region #11 Budget for Upcoming Tri-Town Referendum with a .69% increase and an increase from \$150,000 to \$200,000 to offset assessments, was made by Bud Smallwood, seconded by Dennis LaBelle and failed with the following vote:***

***YES: B. Smallwood, S. Ireland.***

***NO: K. Donnelly, S. Foster, J. Nelson, D. LaBelle.***

***ABSTAIN: R. Bisson.***

Discussion was held regarding reducing Group Insurance and Unemployment Compensation from the .69% budget for an increase of .397%.

***Motion to approve the FY 18-19 Region #11 Budget for Upcoming Tri-Town Referendum with a .397% increase and an offset of \$150,000 to assessments previously approved, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:***

***YES: K. Donnelly, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.***

***ABSTAIN: B. Smallwood.***

***Motion to hold a Public Hearing on the FY 2018-19 RD#11 Budget on June 4<sup>th</sup> at 6:00 PM in the Parish Hill Library followed by a Referendum to be held on June 5<sup>th</sup> from 12:00 to 8:00 pm in each town's respective voting place, was made by Jennifer Nelson, seconded by Kate Donnelly and carried with the following vote:***

***YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.***

**F. RESIGNATION DUE TO RETIREMENT FOR MARY TAGUE:**

***Motion to accept with regrets Resignation due to Retirement for Special Education teacher Mary Tague, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:***

***YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.***

**14. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:**

**A. Fiscal & Plant:**

The Committee accepted the Financial Statements and discussed the budget.

**B. Educational & Board Policies:** No Report

**C. Central Office:**

The Superintendent contract is good until September 30<sup>th</sup> and will be discussed at the next meeting.

**D. Technology:** No Report

**E. Personnel and Supervision:**

The teachers' contract was received today for review.

**F. Shared Services:** No Report

**G. Allied Health:**

The course is going well with many students signed up for next year.

**H. Newsletter:**

The recent issue came out with an emphasis on students.

**I. CABE/EASTCONN:** No Report

**15. SECOND AUDIENCE FOR CITIZENS:** None

**16. AGENDA ITEMS FOR NEXT MEETING:**

- Resource Officer

**17. EXECUTIVE SESSION – EVA AWARD NOMINATIONS:**

*Motion to enter into Executive Session (8:43 PM) for the purpose of discussing Eva Award Nominations and invite the Superintendent to attend, was made by Sally Ireland, seconded by Dennis LaBelle and carried with the following vote:*

*YES: S. Ireland, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, S. Foster, J. Nelson.*

The Board came out of Executive Session at 8:55 PM.

**18. ADJOURNMENT:**

*Motion to adjourn (8:56 PM) was made by Jennifer Nelson, seconded by Stacy Foster and carried unanimously.*

*Respectfully Submitted by Kathleen Scott  
Recording Clerk*