

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT 06235**  
**SPECIAL MEETING MINUTES**  
**TUESDAY MAY 19, 2020**  
**7:00 PM**  
**Webex Meeting**  
**Meeting Number: 251 779 3871**  
**Meeting Password: RD#11BOE**

1. **Call to Order - Chairman Dennis LaBelle called the meeting to order at 7:06pm. Present were board members Kate Donnelly, Sally Ireland, Kathy Freed, Michael Smardon, Tracey Dunn, Stephanie Harrington and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.**
2. **Communication with the Audience - Michael Smardon thanked Parish Hill Administration for reaching out to his family concerning an award that his daughter received.**
3. **Written Communications to the Board - Chairman Dennis LaBelle read a letter from Bridget Alvarez.**
4. **Approval of April 21 and April 28, 2020 Minutes - Stacy Foster moved to approve the April 21, 2020 minutes. Sally Ireland seconded and the motion passed with the following vote:  
Yes: Sally Ireland, Stacy Foster, Kate Donnelly, Kathy Freed, Michael Smardon, Stephanie Harrington, Tracy Dunn and Dennis Labelle.  
Stacy Foster moved to Approve the April 28, 2020 minutes with the correction of Kathy Freed being listed as a yes in item four. Michael Smardon seconded and the motion passed with the following vote:  
Yes: Sally Ireland, Stacy Foster, Kate Donnelly, Kathy Freed, Michael Smardon, Stephanie Harrington, Tracy Dunn and Dennis Labelle.**
5. **Approval of Financial Statements – April 2020 - Stacy Foster moved to approve the April 2020 Financial Statement. Kathy Freed seconded and the motion passed with the following vote:  
Yes: Kate Donnelly, Sally Ireland, Kathy Freed, Michael Smardon, Tracy Dunn, Stephanie Harrington, Stacy Foster and Dennis Labelle.**
6. **Administrative Reports/Administrative Requests for Board Action**
  - A. **Principal -** Principal Brian Tedeschi spoke to the board on the Graduation Parade, AP Testing, Zoom Lunches with students, possible in-person graduation, and a parent/student survey that will be sent out concerning distance learning.
  - B. **Superintendent -** Superintendent Ken Henrici spoke to the board on the COVID Plan, Parent/Student Survey, C.A.R.E.S Act Allocations, Re-Entry Plan for the fall, the top five students of the 2020 Graduation class, and thanked outgoing Board of Education members.
7. **Old Business/New Business**
  - A. **Report by PHACT/PTSA -** Lisa LaBelle spoke to the board about the recent meeting that was held and the upcoming Zoom celebration for the Teacher of the Year.
  - B. **Discussion of 2020 Commencement Ceremony, Fall Re-Entry Plan and COVID-19 Plan -** Covered in the Superintendent’s Report.
  - C. **Appointment of AO & Company, LLC Auditor for FY 19-20 - Stacy Foster moved to appoint AO & Company, LLC as auditors for fiscal year 19-20. Kathy Freed seconded and the motion passed with the following vote:  
Yes: Dennis Labelle, Tracey Dunn, Stacy Foster, Kathy Freed, Michael Smardon, Stephanie Harrington, Sally Ireland, and Kate Donnelly.**
  - D. **Budget Forecast 19-20—Dave Solin -** Business Manager Dave Solin spoke to the board about a surplus for the 19-20 budget.
  - E. **Revision of SY 20-21 School Calendar Due to Decision of CT Secretary of State -** Superintendent Ken Henrici informed the board that schools cannot be open on Election Day, per a recent, unexpected decision by the CT Secretary of State. Accordingly, all CT schools need to be

closed November 3, 2020 and therefore, the last day of school will be June 11, 2021. **Stacy Foster moved to amend the 2020-2021 school calendar with November 3, 2020 being a no school day and the last day of school being June 11, 2021. Sally Ireland seconded and the motion passed with the following vote:**

**Yes: Dennis Labelle, Tracey Dunn, Stacy Foster, Michael Smardon, Kate Donnelly, Kathy Freed, Stephanie Harrington and Sally Ireland.**

**8. Committee Reports/Requests for Board Action**

- A. Fiscal & Plant** - Dennis Labelle reported to the board on the last Fiscal & Plant committee meeting.
  - B. Educational and Board Policies** - Nothing new to report
  - C. Central Office** - Nothing new to report.
  - D. Technology** - Nothing new to report.
  - E. Personnel and Supervision** - Nothing new to report
  - F. Newsletter** - Nothing new to report.
  - G. CAFE/EASTCONN** - Kate Donnelly recommended that people read the emails that CAFE has been sending out. Kathy Freed informed the board that EastConn has a lot of resources on their website.
- 9. Second Audience for Citizens** - Bridgett Alvarez addressed the board concerning her daughter being to attend a Vo-ag program at Killingly High School.
- 10. Agenda Items for Next Meeting** - Student Awards, Budget Update, Re-entry Plan, Graduation, Discussion and Possible action on Vo-Ag request.
- 11. Adjournment** - Sally Ireland moved to adjourn at 8:11 pm. Stacy Foster seconded and the motion passed with the following vote:  
**Yes: Dennis Labelle, Stacy Foster, Michael Smardon, Stephanie Harrington, Tracy Dunn, Kathy Freed, Sally Ireland and Kate Donnelly.**

Respectfully Submitted  
Rachel Linkkila  
5-19-20