

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11  
BOARD OF EDUCATION  
Chaplin, Connecticut  
Special Meeting Minutes  
June 27, 2017**

**Chairperson Steve Dunn called the meeting to order at 7:01 PM. Present were Board members Sally Ireland, Rose Bisson, Bud Smallwood, Jennifer Nelson, Stephanie Harrington and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend were Board members Kate Donnelly and Kathleen O’Callaghan.**

The Board recited the Pledge of Allegiance.

**2. COMMUNICATION WITH THE AUDIENCE:** None

**3. WRITTEN COMMUNICATIONS TO THE BOARD:** None

**4. STUDENT REPORT:** No Report

**5. RECOGNITION OF VALEDICTORIAN, SALUTATORIAN, THIRD, FOURTH AND FIFTH RANKED STUDENTS OF THE CLASS OF 2017:**

Superintendent Henrici, Principal Tedeschi and Chair Steve Dunn honored with plaques the following top five ranked students from the Class of 2017:

#5 – Audrey Burr could not be here

#4 – Lauren Foster (accepted by her mother Stacy Foster on her behalf)

#3 – Jacob Clark (could not be here due to orientation at the University of Maine)

Salutatorian – Kyle Jacobsen (could not be here)

Valedictorian – Jordyn Mihok

Chair Steve Dunn was honored with a plaque for his 9 years of outstanding leadership and dedicated service to the RD11 Board of Education. He will be sorely missed.

**6. APPROVAL OF MAY 16, 2017 MINUTES:**

***Motion to approve the minutes of May 16, 2017, was made by Rose Bisson with the following correction:*** Item #13 should read – Ms. Megan Budd presented the technology report. At the end of the minutes add – Respectfully submitted by Rose Bisson, Board Secretary. ***The motion was seconded by Bud Smallwood and carried with the following vote:***

***YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington.***

***ABSTAIN: J. Nelson.***

**7. APPROVAL OF FINANCIAL STATEMENTS:**

82.9% of the budget has been spent to date. Bud Smallwood asked if a surplus is projected. Superintendent Henrici reported that there is a projected surplus of between \$60,000 and \$100,000 with up to 1% that can be rolled over into the Capital Non-Recurring Fund. Jennifer Nelson suggested adopting a policy to address the rollover.

***Motion to approve the Financial Statements, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:***

***YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.***

## **8. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**

### **A. Principal:**

- Student art was on display at the Slater Museum at NFA on May 4<sup>th</sup>.
- The Junior/Senior Prom was held on May 27<sup>th</sup> at Grill 37 with a Great Gatsby theme. Students received many compliments from the restaurant which was also open for regular customers.
- Parent Night for incoming 7<sup>th</sup> grade students was held on May 30<sup>th</sup> with 35 people in attendance who were given a tour of the building.
- The annual Senior Citizen Breakfast was held on June 1<sup>st</sup> along with music presented by the Band and Chorus.
- The high school Music Festival was held on June 7<sup>th</sup> with two Gold Awards, one Spirit Award and 3<sup>rd</sup> place overall in the state.
- Congratulations to the Class of 2017 with 41 graduates.

### **B. Superintendent:**

- Congratulations and welcome to new Board members Dennis LaBelle from Scotland and Tracy Dunn from Hampton.
- The State 17-18 budget is likely not to be approved by June 30<sup>th</sup> that makes it difficult to project revenue.
- The Vertical Teaming Committee is making good progress coordinating curriculum and assisting in transition for students from 6<sup>th</sup> to 7<sup>th</sup> grade.
- Seniors did a great job with their speeches at Graduation.
- The Senior Capstone Fair showcased incredible projects.
- The Administration is committed to increasing the number of joint activities between the high school and elementary schools.
- UCONN has committed to a partnership with Parish Hill for Allied Health with a great effort to reach out to all schools.
- The CAPSS Small District Committee met with a main focus of discussion on magnet school relief (presently hurting small districts with no reimbursement). A resolution was adopted to the legislature for reimbursement.

## **9. OLD BUSINESS/NEW BUSINESS:**

### **A. Report by PTA/Parish Hill Action Community Team:**

Lisa LaBelle presented the PTA report.

- The Spring Fling was very successful with over \$1,000 raised.
- The PTA was well represented at the Memorial Day Parades. The Pirate Ship float won 1<sup>st</sup> place.

- The Booster Club Sports Award went to Daniel Beer and Cory Harrington.
- Members worked the concession stand at the Xfinity Center as a fundraiser.
- The PTA will be at the Boom Box Parade starting at Jillson Square with three floats.
- United Services will provide free in-service for teachers on Domestic Violence Prevention. Stacy Foster suggested a presentation for students in the upcoming school year.
- On behalf of the PTA, Steve Dunn was recognized for his dedication and support of the school.

**B. Proposed World Language Trip to Italy, Croatia and Slovenia:**

Ms. Minski presented proposal for World Language trip to Italy, Croatia and Slovenia. The 12-day trip will be held from July 9-20, 2018 and will provide authentic learning outside school. There are presently 15 people committed to take the trip.

***Motion to approve the July 2018 World Language Trip to Italy, Croatia and Slovenia, was made by Stephanie Harrington, seconded by Stacy Foster and carried with the following vote:***

***YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington.***

***ABSTAIN: J. Nelson.***

**C. Four Boards of Education Meetings and Subcommittee Meetings - Update:** No update

**D. Addition/Withdrawal of Grades Committee Update:**

The next meeting will be held on Thursday, June 29<sup>th</sup> at 5pm with work on government, cost and education. Scotland has a Public Hearing scheduled for that day.

**E. Dissolution Committee Update:**

The last meeting was cancelled.

**F. July 2017 to June 2018 Board Meeting Schedule:**

The Board was presented with two options for Board meeting schedule. Option #1 has meetings on the 3<sup>rd</sup> Tuesday of the month with the exception of July 11, 2017, August 22, 2017 and April 3, 2018. Option #2 has meetings on the 3<sup>rd</sup> Tuesday of the month with the exception of April 3, 2018.

***Motion to approve Option #1 Meeting Schedule for July 2017 to June 2018, was made by Stacy Foster, seconded by Rose Bisson and carried with the following vote:***

***YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.***

**G. Appointment of Auditor for FY 16-17:**

***Motion to appoint MAWC as auditor for FY 16-17, was made by Jennifer Nelson, seconded by Stacy Foster and carried with the following vote:***

***YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.***

**H. Discussion Regarding FY 17-18 Town Assessments:**

Discussion was held regarding comments made about assessments at the Scotland Town Meeting.

**10. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:**

**A. Fiscal & Plant:**

Fiscal & Plant recommended approval of the Financial Statements and accepted the Maintenance Report.

**B. Educational & Board Policies:**

The Committee will meet to establish rollover to Capital Non-Recurring Fund and review CABA policies.

**C. Central Office:**

The Committee appointed an auditor and discussion was held regarding the Financial Consultant position and potential Business Manager. The next meeting will be held in July for reorganization.

**D. Technology:** No Report

**E. Personnel and Supervision:**

Negotiations will begin on July 11<sup>th</sup> with the secretaries.

**F. Shared Services:** No Report

**G. Allied Health:** Covered already

**H. Newsletter:**

The next issue will be published in early autumn.

**I. CABA/EASTCONN:**

EASTCONN will appoint a new Executive Director in July.

**11. SECOND AUDIENCE FOR CITIZENS:**

Dennis LaBelle asked for clarification of the increase to the budget. Superintendent Henrici reported that the budget is a 0% increase before the offset to assessments.

Kim Martin thanked Bud Smallwood for speaking at the Scotland Town Meeting regarding finances.

**12. AGENDA ITEMS FOR NEXT MEETING:** None

**13. EXECUTIVE SESSION – DISCUSSION OF EMPLOYMENT OF SUPERINTENDENT:**

*Motion to enter into Executive Session (8:30 PM) for the purpose of discussing employment of the Superintendent and invite Superintendent Henrici to attend, was made by Rose Bisson, seconded by Sally Ireland and carried with the following vote:*

*YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.*

The Board came out of Executive Session at 8:43 PM.

**14. PUBLIC SESSION – POSSIBLE ACTION TO ELECT, RE-APPOINT AND REEMPLOY THE SUPERINTENDENT:**

***Motion to approve the employment agreement for Kenneth Henrici as Superintendent for Schools for the period of October 1, 2017 through September 30, 2018, was made by Rose Bisson, seconded by Sally Ireland and carried with the following vote:***

***YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington.***

***NO: J. Nelson.***

**15. ADJOURNMENT:**

***Motion to adjourn (8:43 PM) was made by Stacy Foster, seconded by Jennifer Nelson and carried unanimously.***

***Respectfully Submitted by Kathleen Scott  
Recording Clerk***