

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT 06235  
SPECIAL MEETING MINUTES  
TUESDAY, JULY 6, 2021  
7:00 PM  
PARISH HILL MIDDLE/HIGH SCHOOL CAFETERIA**

1. **Call to Order and Pledge of Allegiance – Superintendent Ken Henrici called the meeting to order at 7:09 pm.** He announced that Susan Lovegreen would be the new Hampton Board member replacing the position left vacant by Kate Donnelly. **Present were Board members Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.**
2. **Board Re-Organization**
  - A. **Election of Officers – Stacy Foster moved to elect Dennis LaBelle as Chairperson. Sally Ireland seconded and the motion passed with the following vote:**

**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardone**

**Sally Ireland moved to elect Stacy Foster as Vice-Chairperson. Michael Smardon seconded and the motion passed with the following vote:**

**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**

**Sally Ireland moved to elect Cassidy Martin as Secretary. Stacy Foster seconded and the motion passed with the following vote:**

**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**

**Stacy Foster moved to elect Stephanie Harrington as Treasurer. Sally Ireland seconded and the motion passed with the following vote:**

**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**
  - B. **Committee Assignments**

**Personnel and Supervision – Sally Ireland, Dennis LaBelle, Cassidy Martin and Michael Smardon**

**Education and Board Policies – Joan Fox, Stephanie Harrington and Michael Smardon**

**Fiscal & Plant – Stacy Foster, Sally Ireland and Dennis LaBelle**

**Central Office – Kathy Freed, Sally Ireland and Dennis LaBelle**

**Board Newsletter/Website – Joan Fox, Stephanie Harrington, Susan Lovegreen and Michael Smardon**

**EASTCONN Liaisons – Kathy Freed and Susan Lovegreen**

**Technology – Stacy Foster, Sally Ireland, Dennis LaBelle and Susan Lovegreen**

**CABE Liaisons – Joan Fox and Dennis LaBelle**
3. **Communication with the Audience – none**
4. **Written Communications to the Board – none**
5. **Approval of June 8, 2021 Minutes – Chairperson Dennis LaBelle noted in line item #3, Written Communication to the Board, that “Prentis” should be spelled “Prentice”. Stacy Foster moved to approve the June 8, 2021 minutes. Sally Ireland seconded and the motion passed with the following vote:**

**Yes: Stacy Foster, Joan Fox, Sally Ireland and Dennis LaBelle**

**Abstain: Stephanie Harrington, Susan Lovegreen and Michael Smardon**

6. **Approval of Financial Statement – June 2021 – Stacy Foster moved to approve the Financial Statement through June 2021. Sally Ireland seconded and the motion passed with the following vote:**  
**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland and Dennis LaBelle**  
**Abstain: Susan Lovegreen and Michael Smardon**
7. **Administrative Reports/Administrative Requests for Board Action**
  - A. **Principal** – Principal Brian Tedeschi spoke to the Board about the June 11<sup>th</sup> Graduation, the June 16<sup>th</sup> Junior/Senior Prom, High School students taking credit recovery classes and Middle School students taking summer enrichment classes.
  - B. **Superintendent** – Superintendent Ken Henrici congratulated Dennis LaBelle on his election as Board Chairperson. He introduced Susan Lovegreen as the new Board member replacing Kate Donnelly. He also welcomed Jobina Miller as the new Business Manager. He spoke to the Board about staffing updates, the Executive Order due to expire July 20<sup>th</sup> which may allow masks to be removed, the Food Services deficit, tomorrow’s meeting to discuss ESSER III fund expenditures, his meeting with the new Scotland Superintendent and the June 11<sup>th</sup> Graduation.
8. **Old Business/New Business**
  - A. **Resignation of French Teacher – Komi Adzimawo – Stacy Foster moved to accept with regret the resignation of French Teacher Komi Adzimawo. Sally Ireland seconded and the motion passed with the following vote:**  
**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Susan Lovegreen and Michael Smardon**  
**No: Dennis LaBelle**
  - B. **Appointment of Technology Support Person – Marshall Hudson – Stacy Foster moved to approve the appointment of Technology Support Person Marshall Hudson. Michael Smardon seconded and the motion passed with the following vote:**  
**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**
  - C. **Appointment of School Counselor – Korrie Ford – Stacy Foster moved to approve the appointment of School Counselor Korrie Ford. Michael Smardon seconded and the motion passed with the following vote:**  
**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**
  - D. **Appointment of Culinary Arts Teacher – Beth Koster – Stacy Foster moved to approve the appointment of Culinary Arts Teacher Beth Koster. Michael Smardon seconded and the motion passed with the following vote:**  
**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**
  - E. **Report by PHACT/PTSA** – there was no report
  - F. **Budget Forecast--FY 20-21** – Business Manager Jobina Miller said there will be a surplus in the budget. Everything is looking good and bills are being pushed through.
  - G. **American Rescue Plan – ESSER III Grant** – Superintendent Henrici said a Zoom meeting is scheduled for tomorrow; they are seeking input from all stakeholders regarding expenditures of the grant.
  - H. **Status of Re-Opening of School and any Health Mandates** – Chairperson Dennis LaBelle said our school re-opening plan has been posted to our website. Superintendent Ken Henrici said he is waiting for direction from the State after the July 20<sup>th</sup> expiration of the current Executive Order. He hopes to return to school without masks and social distancing.
  - I. **Requirement of In-Person Instruction for 2021-2022 School Year** – In-person learning will be required per the State. We will follow State guidelines, however, school districts can set certain conditions due to extreme medical situations.
9. **Committee Reports/Requests for Board Action**
  - A. **Fiscal & Plant** – Chairman Dennis LaBelle reported to the Board that the Committee met this evening

and reviewed the budget. They also reviewed the cafeteria deficit, maintenance reports and the Capital Improvement Plan. Maintenance Director Andrew Barillari updated the Board on the oil tank replacement, abatement, chimney and the fire alarm panel.

- B. Educational and Board Policies** – nothing to report.
  - C. Central Office** – nothing to report. Will meet near the end of August or early September.
  - D. Technology** – The committee is still trying to schedule a meeting, but will allow for newly appointed Technology Support Person Marshall Hudson to settle in first.
  - E. Personnel and Supervision** – Superintendent Ken Henrici reported that there is a meeting this Friday to vote on the Para agreement signed by the Board Chair. We've also received notification of the Teachers' contract. The commence date is August 15, 2021. Negotiations will begin late August or early September.
  - F. Newsletter** – Superintendent Ken Henrici said he will schedule an in-person meeting for the 1<sup>st</sup> or 2<sup>nd</sup> week of September. He feels in-person will allow them to do a better job. Trying to put together a newsletter virtually has been difficult.
  - G. CABA/EASTCONN** – nothing to report for CABA. Kathy Freed was not in attendance to report on EASTCONN.
- 10. Second Audience for Citizens** – none.
- 11. Agenda Items for Next Meeting – 20-21 Budget Update, 21-22 Budget Update, Vacancies, ARP/ESSER III Update**
- 12. Adjournment** –Stacy Foster moved to adjourn at 8:07 PM. Sally Ireland seconded and the motion passed with the following vote:  
**Yes: Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon.**

Respectfully Submitted,  
Diane Ritchotte  
Recording Secretary