

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
MEETING MINUTES
TUESDAY NOVEMBER 19, 2019
7:00 PM
PARISH HILL MIDDLE/SENIOR HIGH SCHOOL CAFETERIA**

1. **Call to Order and Pledge of Allegiance** Chairman Dennis LaBelle called the meeting to order at 7:02pm. Present were board members Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Stacy Foster, Stephanie Harrington, Michael Smardon and Tracey Dunn. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.
Pledge of Allegiance was recited.
2. **Communication with the Audience** - Diane Meade spoke to the board about possible new courses being offered at Parish Hill High School.
3. **Written Communications to the Board** - None
4. **Student Report** - Kyle Benito reported to the board on upcoming events at the school
5. **Approval of October 15, 2019 Minutes** - Sally Ireland moved to approve the October 15, 2019 minutes with the corrections to “Chairmen” to “Chairman”, in line item 7a should read “Brian Tedeschi” not “Brian”, and item 8b should read “spoke to the board” not “spoke the board.” Stacy Foster seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis LaBelle, Stacy Foster and Michael Smardon
Abstain: Stephanie Harrington and Tracey Dunn
6. **Approval of Financial Statement – October 2019** - Stacy Foster moved to approve the October 2019 Financial Statement. Sally Ireland seconded the motion and it passed with the following vote:
Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis LaBelle, Stacy Foster, Stephanie Harrington, Michael Smardon and Tracey Dunn.
7. **Administrative Reports/Administrative Requests for Board Action**
 - A. **Principal** - Principal Brian Tedeschi updated the board on school events including the “Helping Hands” food drive, a mattress fundraiser this Sunday and the Lions club provided free screening to students in 7th and 9th grade.
 - B. **Superintendent** - Superintendent Ken Henrici spoke to the board on the Canterbury school prestation, board and district goals, meeting with Superintendents and Special Education Directors from the other districts, Vertical Teaming Meeting, Sexual Harassment Training, Regionalization Meeting with Representative Doug Dubinsky, and the Superintendents Awards Ceremony at RHAM High School.
8. **Old Business/New Business**
 - A. **Letter of Resignation** - Shonda Woessner - Business Education Director- Stacy Foster moved to accept with regret the resignation of Shonda Woessner as a Business Education Teacher. Michael Smardon seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis LaBelle, Stacy Foster, Stephanie Harrington, Michael Smardon and Tracey Dunn.
 - B. **Appointment of School Security and Climate Specialist** - Robert P. Rathbun - Stacy Foster moved to appoint School Security and Climate Specialist Robert P. Rathbun. Sally Ireland seconded and the motion passed with the following vote:
Yes: Sally Ireland, Kathy Freed, Dennis LaBelle, Stacy Foster, Stephanie Harrington, Michael Smardon, and Tracey Dunn.
Opposed: Cassidy Martin
Abstain: Kate Donnelly
 - C. **Report by PHACT PTSA** - Lisa LaBelle spoke to the board on potluck fundraiser for Dakota Bartlett Scholarship raised \$1500.00, participating in the Windham Parade of Lights, and an upcoming event in January that more information will be provided at the next meeting.

- D. **Increase the Fixed Asset Capitalization Threshold to \$5,000 from The Current \$1,000 - Stacy Foster moved to increase the Fixed Asset Capitalization Threshold to \$5,000 from the current \$1,000. Sally Ireland seconded and the motion passed with the following vote: Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis LaBelle, Stacy Foster, Stephanie Harrington, Michael Smardon and Tracey Dunn.**
 - E. **Discussion of 2019-2020 Board/District Goals -** The board reviewed the District Goals provided by Superintendent Ken Henrici.
 - F. **Enrollment Report - SY 19-20 -** The board reviewed the enrollment reports for the School Year 2019-2020.
 - G. **Tentative Approval of Board Policy**
 - a. **5132 - Dress and Grooming - Stacy Foster moved for tentative approval of board policy 5132 Dress and Grooming with the following revisions; last sentence of the second paragraph should read, "Attire or grooming depicting or advocating violence or criminal activity is prohibited." Under Item 5, "The Board believes the student dress code should accomplish the following goals: Prevent students from wearing clothing or accessories with profanity or that advocates violence or criminal activity." Kathy Freed seconded and the motion passed with the following vote: Yes: Cassidy Martin, Sally Ireland, Kathy Freed, Dennis LaBelle, Stacy Foster, Stephanie Harrington, Michael Smardon and Tracey Dunn. Opposed: Kate Donnelly**
 - H. **Approval of High School Secretary Negotiations (UPSEU) - July 1, 2020 to June 30, 2023 (see item 12) - Stacy Foster move to table until next meeting. Kathy Freed seconded and the motion passed with the following vote: Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis Labelle, Stacy Foster, Michael Smardon, and Tracey Dunn.**
- 9. Committee Reports/Requests for Board Action**
- A. **Fiscal & Plant -** Dennis Labelle reported the board on the last committee meeting.
 - B. **Educational and Board Policies -** Nothing new to report.
 - C. **Central Office -** Nothing new to report.
 - D. **Technology -** Nothing new to report.
 - E. **Personnel and Supervision -** Nothing new to report.
 - F. **Newsletter -** Superintendent Ken Henrici informed the board that the newsletter will be ready for publication soon.
 - G. **CABE/EASTCONN -** Kathy Freed reported to the board on EASTCONN events.
- 10. Second Audience for Citizens -** Kim Martin spoke to the hire of the new School Security and Climate Specialist. Grace Martin spoke to the board on Ms. Baron.
- 11. Agenda Items for Next Meeting -** CAPPS Student Awards, Secretary Contracts, and Vertical Teaming
- 12. Executive Session - Discussion of High School Secretary Contract (UPSEU); Motion to Return to Public Session for Ratification Vote -** Tabled until next meeting.
- 13. Adjournment - Sally Ireland moved to adjourn 9:38 pm. Stacy Foster seconded and the motion passed with the following vote:**
- Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Kathy Freed, Dennis LaBelle, Stacy Foster, Stephanie Harrington, Michael Smardon and Tracey Dunn.**

Respectfully Submitted
 Rachel Linkkila
 Recording Secretary