

**CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION**

Parish Hill Middle/High School Library

Tuesday, May 20th, 2025 7:00 PM

MEETING MINUTES

- 1. Call to Order and Pledge of Allegiance** – Chair Stacy Foster called the meeting to order at 7:07 PM.
 - a. Members Present: Chair Stacy Foster, Vice Chair Michael Smardon, Joy Becker, Ellen Gillon, Cassidy Martin, Kathy Freed, Hayley Tiller-Albert, Susan Lovegreen, and Camden Kammer. Also present, Superintendent Andrew Skarzynski and Business Manager Jobina Miller.
 - b. Not Present: None.
- 2. Communication with the Audience** – Cathy Donahue & Prentice Tracy.
- 3. Written Communications to the Board** – None received.
- 4. Approval of April 1, 2025 Public Hearing Minutes**
 - a. Cassidy Martin made a motion to approve / Susan Lovegreen seconded. Kathy Freed and Ellen Gillon abstained; *motion passed*.
- 5. Approval of April 1, 2025 Region 11 BOE Minutes**
 - a. Michael Smardon made a motion to approve the minutes / Cassidy Martin seconded. Kathy Freed abstained, *motion passed*.
- 6. Approval of May 5, 2025 Public Hearing Minutes**
 - a. Michael Smardon made a motion to approve / Susan Lovegreen seconded. Kathy Freed and Cassidy Martin abstained, *motion passed*.
- 7. Approval of Financial Statements – April 2025**
 - a. Michael Smardon made motion to approve the Financial Statements / Kathy Freed seconded. *Motion unanimously passed*.
- 8. Administrative Reports/Administrative Requests for Board Action**
 - a. **Teacher** – Report discussed recent Pie Day.
 - b. **Principal** – Brian Tedeschi gave his report which discussed a scholarship a student received, AP Exams, sports season, Junior/Senior Prom, Professional

Development Day, Memorial Day Parade's, Music Trip, Sports Awards, and Graduation.

- c. **Superintendent** – Andrew Skarzynski gave his report which discussed Orientation visits, band tour, and legislature/law updates.

9. Old Business/New Business.

- a. **Report by PHACT/PTSA**

- i. Report was given by Joy Becker.

- b. **Budget Forecast FY 24-25 – Jobina Miller**

- i. Business Manager Jobina Miller stated they are 80% through the budget.

- c. **Discussion and Possible Action on Approval for amended budget FY 25-26**

- i. Already done prior to meeting during Special Meeting.

- d. **Receive Resignation of Andrew Shetland**

- i. Received with regret.

- e. **Receive Resignation of Brian Tedeschi**

- i. Received with regret.

- f. **Discussion and Possible Action of PHHS Principal Position**

- i. Cassidy Martin made a motion to accept the recommendation by Superintendent Andrew Skarzynski to appoint Vice Principal Thomas McKenna as the new Principal of Parish Hill effective September 1st, 2025 / Joy Becker seconded. Susan Lovegreen and Kathy Freed opposed, *motion passed.*

- g. **Final Approval of Board Policy 5131.911**

- i. Michael Smardon made a motion to approve / Ellen Gillon seconded. *Motion unanimously passed.*

- h. **Tentative Approval of Board Policy 5144.12**

- i. Michael Smardon made a motion for tentative approval / Cassidy Martin seconded. *Motion unanimously passed.*

- i. **Discussion and Possible Action: 2024 – 2025 School Calendar**

- i. Cassidy Martin made a motion to have the final student day be June 13th and have June 16th and 17th be staff days / Kathy Freed seconded. *Motion unanimously passed.*

10. Committee Reports/Requests for Board Action

- a. **Fiscal & Plant** – Met.
- b. **Educational and Board Policies** – Met.
- c. **Central Office** – Not met.
- d. **Technology/Website** – Not met.
- e. **Personnel and Supervision** – Not met.
- f. **Newsletter** – Not met.
- g. **CABE/EASTCONN** – Nothing at this time.

11. Second Audience for Citizens

- a. Cathy Donahue.

12. Agenda Items for Next Meeting

- a. Final approval of Board Policy 5144.12, and Student Awards.

13. Executive Session to Discuss the EVA Award

- a. Kathy Freed made a motion to enter into Executive Session at 7:50 PM / Cassidy Martin seconded. *Motion unanimously passed.*
- b. Exited Executive Session at 8:02 PM.

14. Adjournment

- a. Kathy Freed made a motion to adjourn at 8:03 PM / Susan Lovegreen seconded. *Motion unanimously passed.* Adjourned at 8:03 PM.

Respectfully Submitted,

Cassie Haddad