

**CHAPLIN, AND REGIONAL DISTRICT #11
CENTRAL OFFICE COMMITTEE
Chaplin, Connecticut
Special Meeting Minutes
Thursday, January 24, 2019
6:00 PM
Modular Conference Room**

1. Call to Order - Committee Chair Rose Bisson called the meeting to order at 6:14 PM. Committee Members Present were Rose Bisson, Dan Caron, Sally Ireland, Jaclyn Chancey, and Dennis LaBelle. Also present was Superintendent Ken Henrici

2. Approval of Minutes: December 5, 2018 - Sally Ireland moved to approve the minutes of December 5, 2018, seconded by Jaclyn Chancey.

The motion carried unanimously

3. Request Approval of Financial Statement—December 2018 - Jaclyn Chancey moved to approve the Financial Statement for December 2018, seconded by Sally Ireland. Discussion was had related to the Equipment Rental under Special Ed (new printer/copier). Also discussed was Group Insurance qualifying event changes. Business Manager percentage has an increased percentage due to training obligations. At this time the COC Budget is projected to be over by close to \$40,000. This should be made up in part by the Special Ed Director cost reduction and the Information Technology Dept. taking advantage of the Connecticut Education Network (high speed internet) at no cost to the District. The existing fund balance of \$15,800 can also be used to offset the projected deficit. Another meeting would be required to determine a preliminary budget for 19-20.

The motion carried unanimously.

4. Discussion of Region #11/Chaplin Assessment Ratio Percentage for FY 19-20
COC Budget - Tentatively, the projected assessment ratio would be PHHS - 59% CES - 41%.

5. Discussion of Superintendent Search - Ken Henrici spoke related to events which have unfolded throughout the year and his passion to continue to serve Regional District 11. Parish Hill's enrollment for 18-19 is 225, projected enrollment for 19-20 is 212. With the General Assembly Legislation that has been proposed by key Democratic Representatives recommending full or partial regionalization having an experienced leader would be beneficial to the district.

Discussion related to the term length was had and the Committee decided to bring the topic to the Chaplin and RD11 Boards.

Next Meeting Date tentatively scheduled for February 25th 6:30 PM in the Modular Conference Room.

6. Adjournment - Jaclyn Chancey moved to adjourn at 6:49 PM, seconded by Sally Ireland

The motion carried unanimously.

Respectfully Submitted,

Dennis LaBelle

1/24/2018