

**CHAPLIN, REGION #11
CENTRAL OFFICE COMMITTEE
Chaplin, Connecticut
Special Meeting
Minutes
Monday, February 10, 2020
6:00 p.m.
Modular Conference Room**

1. Call to Order: Meeting was called to order at 6:06 PM by Dennis LaBelle
Committee Members Present were Dennis LaBelle, Jaclyn Chancey, Sally Ireland, and Gene Boomer.
Absent was Tracey Dunn
Also present was Superintendent Ken Henrici and Business Manager David Solin attended via conference call.

2. Approval of Minutes September 19, 2019 Sally Ireland moved to approve the minutes of September 19th, Jaclyn Chancey seconded and the motion passed with the following vote;
For: Dennis LaBelle, Jaclyn Chancey, Sally Ireland
Abstain: Gene Boomer

3. Request Approval of Financial Statement—January 2020 Jaclyn Chancey moved to approve the Financial Statement for January 2020, Sally Ireland seconded. David Solin provided an update that we are currently slightly above budget. Looking at a \$5-7k overage.
The motion passed unanimously.

4. Discussion of FY 19-20 Budget Forecast and Existing Fund Balance At the end of this year the fund balance will be nearly depleted. Any overage beyond that of the fund balance has to go to Referendum. Building the fund balance would require putting it into next year's budget. Salary and Insurance are the major contributors.

5. Discussion of Region #11/Chaplin Assessment Ratio Percentage for FY 20-21 Budget
Current assessment 60-40 is continuing for 2 more years, actual calculations are nearly identical. The Central Office budget has increased over the last few years and an evaluation of what the costs are for and which functions are being paid by the Central Office and Chaplin is ongoing.

6. Discussion of Preliminary FY 20-21 Budget Discussion was related to identifying services which may be added or removed from the Central Office Budget. More information will be available at the next meeting.

7. Discussion of Evaluation Protocol for Superintendent Discussion was related to the progress which has been made in restructuring the timeline of evaluation and mid year results reporting. The Domains and Performance Indicators are being finalized and additional progress will be shared at the next meeting.

8. Adjournment Jaclyn Chancey moved to adjourn at 7:06 PM, Sally Ireland seconded and the motion passed unanimously.

Respectfully submitted,
Dennis LaBelle
02/18/2020