

**CHAPLIN AND REGIONAL DISTRICT #11
CENTRAL OFFICE COMMITTEE
Chaplin, Connecticut
Special Meeting Minutes
Thursday February 8, 2018
6:00 PM
Modular Conference Room**

1. Call to Order - Rose Bisson called the meeting to order at 6:10 PM.

Committee Members Present were Rose Bisson, Dennis LaBelle, Dan Caron, Jaclyn Chancey, and Sally Ireland

Administrators Present were Superintendent Ken Henrici

2. Approval of Minutes: May 31, 2017 - Dennis LaBelle moved to approve the Minutes dated May 31, 2017. Jaclyn Chancey seconded and the motion passed with the following vote;

YES: Rose Bisson, Dennis LaBelle, Jaclyn Chancey, and Sally Ireland

ABSTAIN: Dan Caron

3. Request Approval of Financial Statement - Jaclyn Chancey moved to approve the Financial Statement for July 2017 through January 2018. Sally Ireland seconded and the motion passed unanimously.

4. Review of the Central Office Committee Compact - Discussion to revisit the Central Office Committee Compact as an agenda item at the next Committee meeting so it can be reviewed by the committee members.

5. Discussion of Region #11/Chaplin Assessment Ratio Percentage for FY 18-19 Budget - Superintendent Ken Henrici provided handouts for the COC Assessment calculation based on enrollment as of 10/1/16 and enrollment as of 10/1/17 for CES (Pre-K through Grade 6) and PHHS (Grade 7 through Grade 12, Outplaced, Vo-AG, and Magnet).

Jaclyn Chancey moved to adopt the Assessment based on the official enrollment as of 10/1/2017.

Sally Ireland seconded and the motion passed unanimously.

6. Preliminary FY 18-19 Budget - Update - Superintendent Ken Henrici and several COC members recommended moving to a Business Manager model from a Financial Supervisor model. There was discussion regarding the creation of a Job Description which Rose Bisson will bring an example of to the next meeting. This item will be revisited at the next COC meeting. The COC also asked for a legal opinion regarding Marcia McGinley. The legal question is whether Marcia McGinley can be in a Parish Hill administrators' bargaining unit while at the same time, being listed as a Central Office employee whose salary for Parish Hill and Chaplin is included the COC budget. The COC requested a legal opinion from the Board Attorney.

7. Adjournment - Sally Ireland moved to adjourn at 7:10 PM. Jaclyn Chancey seconded and the motion passed unanimously.

Respectfully Submitted,

Dennis LaBelle

02/15/2018