

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT 06235  
MEETING MINUTES  
TUESDAY, June 7, 2022  
7:00 PM  
PARISH HILL MIDDLE/HIGH SCHOOL LIBRARY**

1. **Call to Order and Pledge of Allegiance** – Chairperson Dennis LaBelle called the meeting to order at 7:11pm. Present were Board members Stacy Foster, Joan Fox, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.
2. **Communication with the Audience** – Sally Ireland asked to speak as a citizen to report an incident posted on Facebook about a school bus passing passenger cars on the left. This incident will be looked into.
3. **Written Communications to the Board** – none.
4. **Approval of April 5, 2022 and May 17, 2022 Minutes** – Stacy Foster moved to approve the April 5, 2022 meeting minutes. Michael Smardon seconded and the motion passed with the following vote:  
    **Yes:** Stacy Foster, Joan Fox, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon.  
    Stacy Foster moved to approve the May 17, 2022 meeting minutes. Sally Ireland seconded and the motion passed with the following vote:  
    **Yes:** Sally Ireland, Dennis LaBelle and Michael Smardon.  
    **Abstained:** Stacy Foster, Joan Fox and Susan Lovegreen
5. **Approval of Financial Statements – April 2022 and May 2022** – Stacy Foster moved to approve the April 2022 Financial Statement. Susan Lovegreen seconded and the motion passed with the following vote:  
    **Yes:** Stacy Foster, Joan Fox, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon.  
    Stacy Foster moved to approve the May 2022 Financial Statement. Michael Smardon seconded and the motion passed with the following vote:  
    **Yes:** Stacy Foster, Joan Fox, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon.
6. **Administrative Reports/Administrative Requests for Board Action**
  - A. **Principal** – Principal Brian Tedeschi updated the Board on the CIAC Banquet that took place in May, Parent Night on May 24<sup>th</sup>, the 2 hour PD Day on May 27<sup>th</sup>, the Junior/Senior Prom that took place last Friday, the National Cyber Scholarship winner, the 2022 Commencement Ceremony taking place this Friday, the Middle School Awards Ceremony scheduled for June 13<sup>th</sup> and the last day of school on June 14<sup>th</sup>. He took a moment to thank the Board of Education for their support throughout the year.
  - B. **Superintendent** – Superintendent Ken Henrici started by announcing that Cassidy Martin was re-elected; he wished her congratulations. Stephanie Harrington was not re-elected, but will be presented with a plaque of appreciation for her many years of service on the Board. She was unable to attend this evening's meeting. Superintendent Henrici said he will personally deliver the plaque to Stephanie. He updated the Board on negotiations taking place on June 23<sup>rd</sup> for the Secretary contract, the Senior Sports Award Ceremony and today's lock-down drill. He noted that Lexi Smardon is the Class of 2022 Valedictorian. Congratulations to her! He also announced that Diane Ritchotte, our current Recording Secretary for the Board, will be leaving us. She was chosen as the new Executive Assistant to the Superintendent of Vernon Public Schools, leaving her current position there as Administrative Assistant to the Director of Business and Finance. She will be sorely missed.

**7. Old Business/New Business**

- A. Report by PHACT/PTSA** – nothing to report at this time.
- B. Budget Forecast FY21-22** – Business Manager Jobina Miller said the budget is going to be close, but we should be OK. She is waiting for last minute bills to come in.
- C. Discussion of 2021-2022 Commencement Ceremony** – Superintendent Henrici said we are in great shape. All planning is in place and all systems are ready. Town dignitaries have been extended an invitation to attend.
- D. Request Transfer of \$126,817 from the FY20-21 Unrestricted Fund to the Capital and Non-Recurring Fund** – Stacy Foster moved to Request the Transfer of \$126,817 from the FY20-21 Unrestricted Fund to the Capital and Non-Recurring Fund. Sally Ireland seconded and the motion passed with the following vote:

**Yes: Stacy Foster, Joan Fox, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon.**

**8. Committee Reports/Requests for Board Action**

- A. Fiscal & Plant** – Dennis LaBelle said that the committee met this evening and reviewed the finance and maintenance reports.
  - B. Educational and Board Policies** – The Committee has not met.
  - C. Central Office** – The Committee will meet in the near future.
  - D. Technology/Website** – The Committee has not met.
  - E. Personnel and Supervision** – A negotiations meeting is scheduled for June 23<sup>rd</sup> regarding the Secretary Contract.
  - F. Newsletter** – Superintendent Henrici said the Committee will meet over the Summer. A question was asked about whether 3 issues were enough. Everyone agreed that 3 issues worked well, so we will continue to publish 3 newsletters throughout the school year.
  - G. CABE/EASTCONN** – EASTCONN is looking for a new Executive Director. CABE has policy highlights on their website. The 30 minute “duty-free” lunch is now law, and Superintendent Henrici is not pleased with how this was handled by CABE. We will somehow need to work this into our daily schedule.
- 9. Second Audience for Citizens** – Dennis Labelle spoke as a citizen and commended Principal Tedeschi for how well the lock-down drill went.
- 10. Agenda Items for Next Meeting – Summer Projects; Technology/Website Committee; Welcome of the new Board Member from Chaplin, Therese Smith; Final Approval of Board Policy Face Masks/Coverings (1250.1 / 4118.237 / 4218.237 / 5141.8) this is still pending from the May 17<sup>th</sup> meeting and was not included on tonight’s meeting agenda.**
- 11. Executive Session – Superintendent Presentation Regarding Evaluation** – Stacy Foster moved to go into Executive Session for the Superintendent Presentation Regarding Evaluation at 7:52pm and invite Superintendent Ken Henrici. Michael Smardon seconded and the motion passed with the following vote:  
**Yes: Stacy Foster, Joan Fox, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon.**  
The Board members exited Executive Session at 8:30pm.
- 12. Adjournment** – Stacy Foster moved to adjourn at 8:31pm. Michael Smardon seconded and the motion passed with the following vote:  
**Yes: Stacy Foster, Joan Fox, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon.**

Respectfully Submitted,

Diane Ritchotte  
Recording Secretary