

**CHAPLIN  
RECREATIONCOMMISSION  
Regular Monthly Meeting  
Meeting Minutes  
Chaplin Town Hall, 7:00 P.M.  
October 20, 2016**

**Call to order at 7:09 p.m.**

**Members present:** Chairman Matthew Foster, David Stone, Matthew Cunningham, Tim Barr

**Absent:** Gary Bennett, Paul Deveny,

**Alternates Seated:** None

**Also present:** Elizabeth Marsden, Recording Clerk

**Approval of Minutes of June 30 Special Meeting: Motion** to approve by D. Stone, seconded by M. Cunningham, P. Deveny abstained, all others in favor, **motion** carried.

**Approval of Minutes of Sept 19 Special Meeting: Motion** to approve by P. Deveny, seconded by T. Barr, M. Cunningham abstained, all others in favor, **motion** carried.

**Audience of Citizens: None**

**Communications:**

1. M. Foster said a parent asked if there would be a discount for basketball registration fees for multiple kids in the same family. \$65 per player was decided at last Commission meeting but want to revisit. P. Deveny said they have always had a family discount. No one wants kids not being able to play due to cost. Discussed and agreed that Rec Dept seems to break even each year even if barely. T. Barr thinks they need to figure out how much it costs per player before agreeing to cost. P. Deveny says \$65 per kid doesn't cover Rec Dept costs, but he still is in favor of family discounts. Expenditures (equipment etc) is relatively static year to year.

**Motion** by D. Stone to adjust fees for additional children in same family playing basketball as follows: 1<sup>st</sup> child \$65 and each additional child \$55, seconded by P. Deveny and T. Barr, all in favor, **motion** carried.

**Old Business:**

**Building and Field:** Mid-summer fertilizer was not applied; Windham not interested in fertilizing but the credit Rec Dept has with them will be used for other work in Chaplin. From now on, fertilizer will be done in house. An affordable spreader has been identified for less than \$1,000. Lime is planned for fall 2016 treatment. D. Stone said any town employee can apply pesticides per DEEP for grub control. D. Stone has supervisor license so it is allowed. M. Cunningham has a competitive quote to wire barn, and town infrastructure funds will be used. P. Deveny wants to shut down the concession stand for winter this year and anyone who's interested can pitch in. Holes have been dug for benches and they will be assembled soon.

**Motion by M. Foster** to allocate \$600 for lime for fall treatment of playing fields, P. Deveny seconded, all in favor, **motion** carried.

- a. **Park Building:** n/a
- b. **Sports Programs:** M. Foster turned in \$570 in checks, \$240 cash, \$60 in receipts for micro soccer (Val Garrison already has the cash for that.) Should have 2 more registrations for micro soccer coming. M. Foster wants to do soccer clinic, talking to facilitator about it.
- c. **Special Activities:** Labor Day event: Day 1 (Sat) was busy, people camped and then by Sunday people cleared out. Need to do more advertising next year, push all events to Saturday, except fishing derby Sun morning. Maybe 3 bands in one day, Saturday. If it gets popular, make it additional days. Considering options on this. Mud Run: Rec Commission wants to support/be more involved next year. Possibly open up Chaplin concession stand to generate additional revenue. M. Foster suggested doing Ninja Warrior for adults? Could be simple to set up, can discuss later.

#### **New Business:**

- a. **Landscaping:** Trees (sugar maple) are in at Pride's Corner, D. Stone will be able to get them with his trailer next weekend. Needs help planting, and they are under budget, \$500 for both. 14 foot trees, to be planted southwest corner of playscape. Can borrow a spreader for this season and town will buy one for next year.
- b. **Soccer:** Commission previously approved budget of \$660 and it ended up being \$820 with the addition of a \$160 assistant instructor fee. There are approx 32 kids registered, no new equipment purchased this year, possibly paint. No parents are asking for shirts, they cost \$6-7 apiece. With increase in budgeted amount of program, how to balance that? P. Deveny said it is break even now without shirts or more equipment, if shirts are provided it should be reflected in registration fees. M. Foster said maybe jump to \$40 reg fees.

**Motion** by P. Deveny to amend previous approved soccer budget amount of \$660 to add \$120 instructor's assistant fee for a total of \$820, M. Cunningham seconded, all in favor, **motion** carried.

- c. **Basketball:** Registration fees not available yet. First game is on December 3, need to decide on dates for evaluations, need volunteers for that. Might have to schedule special meeting for basketball once they get registrations in.
- d. **Playscape:** P. Deveny thanked D. Stone and M. Cunningham for all the work they did. Some overages were incorrect as reported and the account will be rectified, \$5,800 over budget on spreadsheet now. No bills received yet from concrete company. Some charges allocated to Rec Commission should have been Public Works. Free railroad ties available to edge the playscape, need to check to see if they meet safety requirements. Thank you notes needed. Ribbon cutting will be Friday 10/28 5:00 p.m.
- e. **New Recording Clerk:** Liz Marsden
- f. **Athletic Director:** M. Foster not sure about combining forces with Windham. Chaplin had a single applicant, no decision made yet. M. Cunningham discussed benefits of combining with Windham, credit card payments etc as the town does with tax collection. M. Foster wants pamphlets to hand to anyone interested in each program, and prefers town being self-sufficient. M. Cunningham said Windham Rec Director is good at building programs, putting them on paper, documenting what is needed to run it. M. Foster wants annual contract if they go with Windham collaboration.

**Treasurer's Report:** P. Deveny reporting, \$75 gift card from Walmart passed to M. Cunningham. Special revenue, balance as of Sept 30 was \$10,045.55; General expenses, some line items are incorrect due to allocation errors which will be settled with accounting. Sporting equipment shows over budget by \$278.94 but that will be corrected as above; no other activity. Current budget expenses are \$18,864.68 out of a \$22,094 budget but that expenditure figure will reduce once allocation corrections are made. Playscape has not been paid and the final cost is one of the allocation corrections mentioned above.

**Other Business:** None

**Adjournment:**

**Motion** to adjourn by P. Deveny, T. Barr seconded, all in favor, **motion** carried. Meeting adjourned at 8:55 p.m.

The next regular meeting is scheduled for Thursday, November 17, 2016

Respectfully submitted,

Elizabeth Marsden  
Recording Clerk