

**Town of Chaplin
Recreation Commission
Regular Meeting Minutes
July 18, 2019
Chaplin Town Hall**

The meeting was called to order at 7:09 pm

Members present: Steven Landon (Chair), David Stone (Treasurer), Chris Blair (Secretary), Matt Foster, Amelia Nelson

Audience for Citizens: No citizens

Secretary's Report: The minutes from the July 11, 2019 Special Meeting can't be approved because the agenda was accidentally not posted on the town website. All the motions that were voted on during that meeting will need to be done over at tonight's meeting.

Motion by Chris to table the approval of the minutes of the June 20 meeting, 2nd by Dave, all in favor, motion carried.

Motion by Dave to table the Treasurer's Report, 2nd by Amelia, it is unchanged since the last meeting, all in favor, motion carried.

Special Activities:

Fireworks Event:

Dave reported that the town entered into a contract with New England Flagger Services for \$42 per man hour for 4 certified flaggers for 4:30 - 10:30. They can be kept longer if needed. Chris mentioned that leaving the parking lot will be important and need flaggers. The starting time is locked in but the ending time is open.

Motion by Dave to pay from General Fund up to \$1,500 for traffic control if needed, 2nd by Chris, all in favor, motion carried.

Motion by Dave to pay up to \$5,000 for CT State Police presence at the fireworks, 2nd by Amelia, all in favor, motion carried.

Motion by Dave to accept \$2,500 from the donor and deposit it in the Special Revenue Fund, 2nd by Matt, all in favor, motion carried.

Dave reported that the Bounce House will be put in the shade next to the playscape. Generators will be provided at \$30 each and this cost will be within the amount budgeted for this.

Motion by Dave to spend an additional \$200 for the concession stand from the Special Revenue Fund, 2nd by Amelia, all in favor, motion carried.

Motion by Dave to spend \$200 from Field and Maintenance for consumable supplies, 2nd by Amelia, all in favor, motion carried.

Motion by Matt to spend up to an additional \$300 for miscellaneous items, 2nd by Amelia, all in favor, motion carried.

Chris mentioned glow sticks and necklaces at the dollar store in Willimantic, they are \$1 each for a 4-pack. The members discussed reselling prices and Chris took notes. Tax must be collected on sales. Chris will buy \$50 worth. Matt said Michael's has bubble wands for \$ 0.50 each, Chris will buy some of those. First aid kits will be available and ice packs, the fire dept will be on site. Dave will provide ice. The members discussed pricing on various concession items.

Motion by Dave to spend up to \$50 for safety vests for parking attendants, 2nd by Amelia, all in favor, motion carried.

Motion by Dave to financially cover the donor's and their family's meals at the event, by giving the donors tickets to redeem at the food concessions, 2nd by Chris, all in favor, motion carried.

Motion by Steve to table discussion of the tag sale and disc golf, 2nd by Amelia, all in favor, motion carried.

T Ball: Amelia asked when to wrap up T Ball. The members agreed on August 2 and Amelia will notify parents. They discussed some ideas to make it a bigger event for the T Ball World Series.

Motion by Steve to table discussion of Little League, co-ed softball, and soccer, 2nd by Amelia, all in favor, motion carried.

Other Business:

Labor Day events will be on the next meeting agenda. Steve will head up the tag sale. The members briefly discussed the possible fishing derby. All of these items will be discussed at the next meeting.

2nd Audience for Citizens: No citizens

Adjournment: Motion to adjourn by Chris, 2nd by Amelia, all in favor, motion carried.
The meeting adjourned at 8:01 pm.

Respectfully submitted,

Elizabeth Marsden, Recording Clerk