

**CHAPLIN SENIOR CENTER
132 Chaplin Street
Chaplin, CT 06235**

Minutes of Board Meeting March 4, 2014

The Board of Directors of the Chapin Senior Center met in the Craft Room at the Chaplin Senior Center on Tuesday, March 4, 2014 at 9:30AM. The following members were in attendance: Bill Philbrick-Chair, Walt Zlotnick, Doreen Bolduc, Carl Linkkila, Marilyn Nurme, Pat Boyd, Ruth Randall and Paul Carbone. Also Present: Roxanne StJean-Director, Betty Urban-Clerk and Brian Hathaway-Guest

Bill Philbrick called the meeting to order at 9:30AM. Bill moved that Brian Hathaway be first on the agenda.

1. Audience For Citizens

Brian Hathaway is the Cable and Internet Technician for Windham, Chaplin, Hampton and Willington. He works in Chaplin every other Tuesday afternoon. He has been working with Charter Communications to find a solution to the internet problem the Senior Center is having. Right now the internet connection is on the library side. His recommendation is to move the wiring for the internet to the Senior Center. Also he recommends we bundle the internet, TV extended basic and the phone system under Charter Communications. The cost for service would be \$185.64 minus \$14.00 off for the two cable boxes for the first year and half of the phone will be billed to the library. This will leave the monthly charge to the Center at about \$142 monthly. This would streamline everything under one bill. It will double the internet speed, provide wireless service for all members and provide cable for two televisions at the Center.

2. Secretary's Report

Motion was made by Doreen Bolduc and seconded by Paul Carbone to approve the minutes from February 4, 2014. Motion passed unanimous.

3. Correspondence None

4. Director's Report

a. Financial Report

- | | |
|----------------------------|-------------|
| 1. Cash On Hand | \$157.93 |
| 2. Special Revenue Account | \$16,018.29 |

b. Membership Status 282 Members

c. Dues Collection \$1175.00 year to date

d. Review of Lunch Program

The Lunch Program is going very well.

e. Review of Center's Activities

On Wednesday, March 12th St. Patrick's Day Luncheon Corn beef and cabbage will be served and the price is \$6.00.

On Thursday, March 20th at 10:15AM, Lynn Bellware, LPN from St. Joseph Living Center will give a talk on "Healthy Eating".

Regency Heights will be doing a Blood Pressure Screening once a month.

AARP tax aide is offered at the Windham Senior Center every Monday through April 11th.

On Wednesday, April 16th there will be an Easter Ham Luncheon.

f. Other None

5. Building Review

Paul Carbone talked to Randy Godaire and the new heat tape is working properly. However an ice dam was created between the old heat tape and the new. Randy will be moving the old heat tape and will reinstall it along the edge of the roof. This should eliminate the problem that the Center had with ice forming on the concrete slab in front of the door. Bill said to move the old heat tape but if there are any future problems an alternate solution will have to be found. The suggestion was made to purchase a mat to cover the slab. Paul will check out prices and options.

6. Function Room Floor Tile Replacement

Roxanne received a quote to replace the floor tile at the price of \$1251.00 from Michaud Flooring. Bill will check with Bill Rose to see if this can be covered by the town budget. This is a safety issue and needs to be done as soon as possible ***Motion was made by Doreen Bolduc and seconded by Carl Linkkila to approve the amount of \$1251.00 out of the Senior Center Budget to fix the tile if the town doesn't cover.*** Motion passed unanimous.

7. Stafford Repairs to Heating & Cooling System

Stafford said that additional work on the gas line and gas valve should be done. The cost would be about \$851.00. When the heating system was down for three days, the cost to fix it was \$998.00. Bill Rose approved the work. Paul said he will call Stafford to get a quote on a new system; because he was told that our system is over its 15 year limit.

8. Emergency Fans Nothing at this time

9. 2014-2015 Budget

Bill said the budget presentation is Monday, March 10th at 7:00PM. At this time our budget is over under heating and there will probably be two more deliveries this year.

10. Charter Update-Guest, Brian Hathaway

The Board has already agreed to make the changes that Brian Hathaway suggested and to finance for six months through the Special Revenue Account.

11. Travel Update

Roxanne said that the trip program is working fine. There is an interest and it doesn't matter how many seniors go.

12. Agent For the Elderly Tabled till next month

13. Spring Landscaping Nothing at this time

14. Future Projects, Events or Programs

Roxanne had problems with the new copier and Xerox has replaced it. However the small copier stopped working at the same time and needs to be replaced. ***Motion was made by Paul Carbone and seconded by Doreen Bolduc to replace the small copier up to the amount of \$200.00.*** Ruth Randall said she had just purchased a new copier and can't use it. The Board decided to use Ruth's copier at this time.

15. Other Topics, Current or Future

The next meeting will be held on Tuesday, April 1st at 9:30AM.

16. Adjournment

Motion was made by Pat Boyd and seconded by Walt Zlotnick to adjourn the meeting.

The meeting was adjourned at 11:20AM.

Respectfully Submitted,

Betty G. Urban