

Chaplin Senior Center

132 Chaplin Street
Chaplin, CT 06235

Minutes of Board Meeting – September 9, 2014

The Board of Directors of the Chaplin Senior Center met in the Craft Room at the Senior Center on Tuesday, September 9, 2014 with the following members in attendance:

Doreen Bolduc	Gert Landon	Walt Zlotnick	Roxanne StJean (Director)
Paul Carbone	Bill Philbrick	Pat Boyd	Susan Peck (See 4 Below)
Carl Linkkila	Ruth Randall		

Chairman Bill Philbrick opened the meeting at 9:34 AM.

1. Audience For Citizens - None

2. Secretary's Report

Walt Zlotnick made a motion to accept the minutes of the August 4, 2014 Board Meeting. The motion was seconded by Doreen Bolduc. Motion was approved by all of the members present.

3. Correspondence - None

4. Director's Report

Roxanne introduced Susan Peck who is now working at the Senior Center 3 days week under the auspices of the SCSEP Program.

a. Financial Report

Roxanne reported that the current balance in the Special Revenue Account is \$15,735 and the petty cash balance is \$243.96,

b. Membership

The Senior Center membership is 283.

c. Dues Collection for 2014

Membership dues collected for 2014 is \$1,995.

d. Lunch Program

The lunch program is doing great. Roxanne also mentioned the great job Giselle and Bob did for the Volunteers Luncheon. A lot of planning, preparation and effort went into the event which was a great success and much appreciated by the attendees.

e. Planned Activities

September 15	11-12	Yoga begins
October 14	1-2	Flu Shots
November 1	9-2	Harvest Bazaar
November 19	12-2	Thanksgiving Luncheon

f. Other

The single door freezer in the kitchen has some icing problems. Mark's Refrigeration has made some adjustments to the unit and will continue to check and see if the problem has been

resolved as a result of these changes. It was suggested that the Board determine what the cost of a new unit might be if the freezer has to be replaced.

5. Building Review

Paul reported that he was contacted and informed that the Senior Center was without water. Villa plumbing and the First Selectman were called on the problem. The water pump was pulled and examined and a check was made to determine the water level in the well. Eventually the problem was found to be with the pressure control switch which was replaced. The bill was \$375 which was charged to the Senior Center. The water source supplies both the Library and the Senior Center. Roxanne said she would check with the Town Hall on the proper allocation of the expense.

The heater tape installation on the roof has been completed. Paul is talking with Randy on a possible improvement in eliminating the icing at the front entrance.

6. Tables

The 17, 6 foot tables have been purchased and are in the Community Room. The 3, 8 foot tables have yet to be purchased. Doreen checked the internet and found that Sam's carries the 8 footers at a cost of \$79.95 per table. She volunteered to pick them up. The cost for the tables is within the amount approved by the Board at a previous meeting.

7. Harvest Bazaar Planning

Roxanne said that 23 tables have been rented for the Bazaar. At this point she is looking for volunteers to help with the event.

8. Christmas Luncheon

Roxanne made the suggestion of having the kitchen staff prepare the Christmas Lunch instead of hiring a caterer. She will discuss the idea with them and see if this is a possibility. Because of a possible conflict with Giselle's schedule at UCONN, the date for the luncheon would be on Tuesday, December 23rd.

9. Flyer

The printing of the flyer was discussed. Because of the cost of mailing and the effect on the budget with the cost of ink and stamps, the money would come from the Special Revenue Account. Doreen Bolduc made a motion to authorize the expenditure of up to \$1,000 for the preparation and mailing. Walt Zlotnick seconded the motion. All members present voted in favor of the motion.

10. SCSEP Update – See #4 Above

11. Change in By-Laws

The change in the By-Laws regarding a 3rd alternate was approved at a Town Meeting. This will become effective on 09/15/2014.

12. TV/Internet Review

Roxanne reported that the Senior Center has Wi-Fi.

13. Future Projects, Events or Programs

14. Other Topics, Current or Future

Karen O’Gorman has agreed to join the Board as an alternate. She won’t be able to attend the October meeting but will plan on being at the meeting in November

15 Adjournment

Doreen Bolduc made a motion to adjourn the meeting at 11:02 AM, seconded by Carl Linkkila. All Board members present voiced their approval.

William E. Philbrick

Acting Secretary

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