

**CHAPLIN SENIOR CENTER**  
**132 Chaplin Street**  
**Chaplin, CT 06235**

**Minutes of Board Meeting- January 13, 2015**

The Board of Directors of the Chaplin Senior Center met in the Craft Room at the Chaplin Senior Center on Tuesday, January 13, 2015 at 9:30AM. The following members were in attendance: Bill Philbrick-Chair, Walt Zlotnick, Doreen Bolduc, Carl Linkkila, Marilyn Nurme, Pat Boyd, Ruth Randall, Paul Carbone, and Karen O’Gorman –Alternate seated for Gert Landon. Also Present: Roxanne StJean-Director and Betty Urban-Clerk.

Bill Philbrick called the meeting to order at 9:30 AM.

**1. Audience For Citizens**     None

**2. Secretary’s Report**

***Motion** was made by Carl Linkkila and seconded by Doreen Bolduc to approve the minutes of December 2, 2014 as presented. Motion passed.*

**3. Correspondence**

Roxanne gratefully thanked the Board for their Christmas gift and for being there whenever needed. Bill Philbrick received a response from Peggy Mckleroy in response to the Board’s decision made last month regarding her request to hold a program at the Senior Center on May 3, 2015. She offered to pay the retainer and said she was not expecting a big crowd. Discussion followed. ***Motion** was made by Marilyn Nurme and seconded by Pat Boyd to defer the decision on this program to the next meeting. Motion passed unanimously.*

**4. Director’ s Report**

**a. Financial Report**

- 1. **Cash on Hand**                             \$60.59
- 2. **Special Revenue Account**       \$19,354.26

**b. Membership Status**     One new member-285 members

**c. Dues Collection**       \$280.00 year to date

**d. Review of Lunch Program**     A +

**e. Review of Center’s Activities**

On Wednesday, January 21<sup>st</sup> from 11:00AM to 1:00PM the tax collector will be at the Senior Center to collect taxes

On Monday, February 9<sup>th</sup> at 10:00 AM, a craft class will be held to make Valentine cards.

On Wednesday, February 11<sup>th</sup>, the Valentine Luncheon will be held. Cost will be \$5.00 and the menu is not set yet.

**f. Other**

Roxanne said the heat was off on January 5<sup>th</sup> and 6<sup>t</sup> when she came in. Stafford Mechanical came in to fix what they thought was the problem. They had to be called three times before the problem was fixed. These visits were covered under the one year warranty. However this new system is run by a computer system and this is a concern for future problems.

Roxanne said she had to shovel the entryway herself. Town hall will be notified to see if this can be taken care of.

**5. Building Review**

Paul Carbone said he is concerned because the other door was not shoveled and some of the parking spaces were not completely clean. Karen O’Gorman said a new person was hired for the town crew. The Selectman will be contacted.

**6. Christmas Luncheon Review**

The Christmas Luncheon was excellent. Everyone enjoyed the meal and there were no complaints about the food, the servers or the setup.

**7. Replacement Freezer**

Bill said that he was told by Bill Rose to get three quotes on the freezer. The company he had spoken to already gave a quote which didn’t include connecting the freezer up. He got two more. The decision was made to go with the Norwich Dealer instead of the one from Massachusetts. The cost will be \$2741.00. This will include delivery and set up, but not include removal. Bill Rose said the town will cover the cost and remove the old freezer.

**8. Kitchen Stove Cleaning**

Roxanne got a quote of \$300.00 which includes materials. *Motion was made by Carl Linkkila and seconded by Paul Carbone to approve the cleaning of the stove and take out of Maintenance.* Motion passed unanimously.

**9. 2015-2016 Budget Preparation**

Bill said the budget is due at the end of January and will be based on six months of figures.

**10. Goals for 2015**           None at this time

**11. Future Projects, Events**

Karen questioned if the Center will be able to get a shredder for the public to use again. Roxanne said that program was sponsored by Senior Resources through a grant they received. She called but there aren’t any funds this year for that program.

**12. Programs**      None at this time

**13. Other Topics, Current Or Future**   None at this time

**14. Next Meeting Date**

The next meeting will be held on February 3, 2015.

**15. Adjournment**

*Motion was made by Doreen Bolduc and seconded by Carl Linkkila to adjourn the meeting. Motion passed. The meeting was adjourned at 10:59AM.*

Respectfully Submitted,

Betty G. Urban