

CHAPLIN SENIOR CENTER
132 Chaplin Street
Chaplin, CT 06235

Minutes of Board Meeting March 7, 2017

The Board of Directors of the Chaplin Senior Center met in the Craft Room at the Chaplin Senior Center on Tuesday, March 7, 2017 at 9:30AM. The following members were in attendance: Walt Zlotnick-Acting Chair, Pat Boyd, Marilyn Nurme, Shirley Rakos, Carl Linkkila and Neil Muckenhoupt. Audience Present: Town Attorney-Dennis O'Brien and First Selectman-Matthew Cunningham Others Present: Roxanne St Jean-Director and Betty Urban-Clerk

Walt Zlotnick called the meeting to order at 9:30AM.

1. Audience For Citizens

Attorney O'Brien said that he was asked by Matt to take a look at the Senior Center By-Laws. The Senior Center Board has concerns about the number of Board Members and quorum needs. He went over the Center's By-Laws and has come up with some suggested changes if the Board agrees. Any changes in the By-Laws would have to be done at a future meeting. He feels that the Center has not had a problem with getting a quorum at previous meetings. However it is very complicated to make a change in the number of members. An Ordinance is needed and political party needs must be met. Matt said there is no harm in having vacancies. Right now the Board can have 9 members and 2 alternates. There is no need to change this. Walt said they will vote on any changes to the By-Laws at the April meeting. Attorney O'Brien left the meeting.

2. Secretary's Report

Motion was made by Neil Muckenhoupt and seconded by Carl Linkkila to approve the minutes of December 6, 2016 as presented. Motion passed unanimously.

3. Correspondence None

4. Director's Report

- A. Cash on Hand \$400.11
- B. Special Revenue \$20,499.99
- C. Membership Status 298 members at this time
- D. Dues Collection \$1430 year to date

E. Review of Center's Activities

On Wednesday, March 15th the St. Patrick's Luncheon will be held after Bingo
On Monday, March 20th, Ken Huffine will give information on Long View Insurance Solutions

Roxanne said that all the programs at the Center are going very well. The stage in the Community Room has been removed to give a full court for Pickle Ball and other town activities.

F. **Other** Nothing at this time

5. Building Review

Carl said the Dogwood tree will be pruned by the town. Marilyn said that one of the lights in the front hallway seems to be blinking on and off.

6. Christmas Luncheon Recap

Roxanne said the Luncheon went very well. She received a lot of positive feedback. Carl said the wait staff did an excellent job.

7. 2017 Budget

Roxanne presented a projected Budget Request for the Board to review. The total increase at this time would be \$2565.00 to cover increases in maintenance and utilities. Roxanne said the biggest increase is under maintenance to cover the cleaning and waxing of the floors which is done yearly and was previously taken out of Special Revenue. Matt feels that it is better to have an accurate cost of building upkeep. Doreen and Roxanne will meet with the Board of Finance on Monday to present the Projected Budget.

8. Other Topics, Current or Future

Matt said the Town Electrician will take a look at the lights in the foyer. Also the backup of the Septic System is on a regular schedule now. Walt said the water filters need to be done twice a year. Matt will take care of. Matt said the town crew is taking care of the mowing of the lawn and will trim plants etc.

9. Next Meeting Date

The next meeting will be held on Tuesday, April 4, 2017 at 9:30AM.

10. Adjournment

Motion was made by Marilyn Nurme and seconded by Carl Linkkila to adjourn the meeting, The meeting was adjourned at 10:24AM.

Respectfully Submitted,

Betty G. Urban