

Chaplin Senior Center
Board of Directors
132 Chaplin Street
Chaplin, CT 06235

The Board of Directors for the Chaplin Senior Center met on Tuesday, October 6, 2020 in the community room of the Chaplin Senior Center.

Members present: Doreen Bolduc, Neil Muckenhoupt, Walt Zlotnick, Shirley Rakos, Lisa Kegler, Irene Schein, Carl Linkkila, and alternate Ellen Gillon. Also present were Roxanne St. Jean (Director) and Victoria Northrop (recording clerk).

As a meeting where the public would normally be present, due to the COVID-19 pandemic the meeting was audio-broadcast through the "GoToMeeting" app for any interested member of the public in accordance with CT Executive Order 7s.

1. Doreen started the recording/broadcast and called the meeting to order at 9:31 a.m.

As some members were not present, Ellen Gillon was then seated as an alternate.

2. Audience for Citizens: None when called, although Ann Chuk came in later to listen.

3. Secretary's Report: Neil Muckenhoupt made a motion, which was seconded by Lisa Kegler, and carried unanimously to approve the minutes of the September meeting.

4. Correspondence: Roxanne informed the board that she had received a note from James Miller who had kindly offered to donate half his winnings from a 'cornhole' game tournament, which he did indeed win. He donated \$150.00 to the Senior Center. The Board will decide how the donation shall be used.

5. Director's Report: Roxanne then gave the report on finances

A. Cash on Hand: \$231.18

B. Special Revenues: \$23,291.17

C. Membership Status: 318 total members

D. Dues collection: \$75.00. The Board discussed upcoming dues collection in January and decided that, due to the pandemic closure, dues for 2021 would be waived. A motion for this was put forward by Irene and seconded by Neil, and it then was passed unanimously.

E. Review of the Center's Activities:

The ZOOM Sit & Stretch is going well.

Curbside lunch program continues to go well. 73 free lunches are being donated in memory of the Quintana family and will be given out beginning in mid-October.

Publicizing the lunch program is still slightly limited in order to avoid overwhelming the kitchen with demand.

A craft class will be held on November 5th, directed by Lisa. The seniors can pick up the materials for an autumnal decoupage vase at the center and they will be able to 'attend' the ZOOM online class.

Irene Schein had prepared a draft of the Activities Survey that will be distributed to the seniors when re-opening becomes a possibility. She handed out the draft copy to the board members. There was a discussion over how best to distribute it to the seniors when it's time, with a hybrid method of online links to a Survey Monkey page being posted to Facebook/google groups and mail-in or in person completion also being available. The possibility of a replacement billiard table being donated or purchased was also raised, in connection with its presence as a survey option as an activity.

The drive-through **Flu Shot Clinic** is scheduled for October 15th, from 9:30-10:30 and has received good response.

F. Other

Roxanne announced that, sadly, Larry Tripoli, the Center's cleaner, has passed away from cancer and his son, Mark will be taking over the responsibility with his professional cleaning service.

6. **Building Review:** The physical building of the Senior Center is still in good shape. The dishwasher has broken again and is being repaired on October 7. Leaves need to be cleaned up.
7. **Other Topics:** None at the time.
8. **Next Meeting Date:** December 1, 2020
9. **Adjournment:** the meeting was adjourned at 9:50 a.m.

Minutes submitted by Victoria Northrop, recording clerk