

CHAPLIN SENIOR CENTER
132 Chaplin Street
Chaplin, CT 06235

The Board of Directors of the Chaplin Senior Center met in the Craft Room of the Chaplin Senior Center on Tuesday February 6, 2018 at 9:30am. The following members were in attendance: Walt Zlotnick (sitting in as chair for Doreen Bolduc), Marilyn Nurme, Neil Muckenhoupt, Shirley Rakos, Pat Boyd and Carl Linkkila. Others present: Roxanne St. Jean and Anjanette Hill (recording clerk).

Walt Zlotnick-chair called the meeting to order at 9:30am.

1. **Audience for citizens:** NONE

2. **Secretary's report:** motion was made by Neil Muckenhoupt to approve the minutes of December 5, 2017 meeting. Marilyn Nurme seconded the motion. All in favor, motion passed.

3. **Correspondence:** NONE

4. **Director's report:**

- A. **Cash on hand:** \$264.64
- B. **Special Revenue:** \$22,203.46
- C. **Membership status:** 304 members
- D. **Dues collection:** \$590.00 to date
- E. **Review of Center's activities:**

Wednesday February 14th there will be a Valentine's luncheon held at the Senior Center with a cost of \$4.50. There will also be a special bingo day with Valentine prizes. It was also noted that the pickle ball attendance is growing. The Auditorium is being painted and the flooring being finished and updated.

F. **Other:**

CIP meeting report: Roxanne, Walt and Doreen attended the CIP meeting about the kitchen flooring. The quote was given by **Potter's** of North Windham for tiling at a cost of \$5,670.08. A quote for the bathrooms came to \$8,876.58. It was decided the it wasn't necessary to do the bathrooms right now. July is likely the time for the kitchen renovation to occur. The State Inspector was called to come out to look at the kitchen and he was very impressed with the cleanliness and order to the kitchen and was very appreciative of the call.

The Senior Center will be closed in observance of Lincoln's birthday on Monday February 12th and also for President's Day on Monday February 19th.

Windham Senior Center came for a bowling tournament on February 5th. It was a very successful day.

Q.F.O. Food service license certification class for the kitchen will cost \$105.00 per person (for class) and \$86.00 for textbook. Total cost of \$382.00 for two people to attend. A motion was made by

Walt to send Bob (head cook) and Roxanne to attend this class at the Brooklyn Dept. of Health for Tuesday April 10, 2018. Pat seconded the motion. The motion was carried.

5. **Building review:** The carpets and floors were cleaned and they look excellent!
6. **Christmas luncheon:** A total of 74 people were fed. A suggestion was made to keep the number at or around that total as anything more would be extremely crowded. A suggestion was also made that there could possibly be one more person in the kitchen helping to plate up and hand out the food since those who were given their plates first were almost done by the time the last people handed food were beginning to eat. The wait staff proportion was excellent.
7. **2018 Budget:** Roxanne and Doreen went over the budget. They were told to keep all salaries the same. Cable/Internet increased by \$60.00, heating fuel/propane increased by \$200.00, telephone increased by \$25.00. Total budget increase of \$285.00. The total cost request of the budget being \$73,005.08.
8. **Other topics, current or future:** Carl made a motion to take money from the special revenue to purchase a new large coffee pot for the Rec. Dept. Pat seconded the motion. All were in favor and the motion passed.
9. **Next meeting date:** March 6, 2018 at 9:30am
10. **Adjournment:** meeting was adjourned at 10:15 am

Submitted,

Anjanette Hill