

CHAPLIN ZONING BOARD OF APPEALS
Chaplin Library Meeting Room
Meeting Minutes
December 28, 2022

Chair Bill Rose opened the meeting at 7:08 PM. Board members present were Izzy Alvarez, Rosalie Gifford, Alternate Victor Boomer and Alternate Therese Smith. Board members absent were Bill Jenkins, Brendan Kane and Alternate Paul Tetreault.

1. **SEATING OF ALTERNATES:** Victor Boomer seated for Bill Jenkins; Therese Smith seated for Brendan Kane.
2. **APPROVAL OF MINUTES:**
Motion to approve the Public Hearing minutes and special meeting minutes from September 7, 2022, made by Victor Boomer, seconded by Therese Smith and carried unanimously.
3. **COMMUNICATIONS AND REPORTS**
 - A. **Correspondence:** None
 - B. **Board member reports:** None*Motion to add to agenda as Item #4B – Election of Officers, made by Izzy Alvarez, seconded by Victor Boomer and carried unanimously.*
4. **NEW BUSINESS**
 - A. **Set meeting schedule for 2023:**
The Board meets on the 4th Wednesday of each month at 7pm in the Chaplin Library Meeting Room.
Motion to approve the Chaplin ZBA Meeting Schedule for 2023 - 1/25, 2/22, 3/22, 4/26, 5/24, 6/28, 7/26, 8/23, 9/27, 10/25, 11/22, 12/27, made by Therese Smith, seconded by Izzy Alvarez and carried unanimously.
 - B. **Election of Officers:** Nominations were opened for Board Officers.
 - *Therese Smith nominated Bill Rose for Board Chair, seconded by Izzy Alvarez. The vote to elect Bill Rose for Board Chair carried unanimously.*
 - *Bill Rose nominated Izzy Alvarez for Board Vice-Chair, seconded by Therese Smith. The vote to elect Izzy Alvarez for Board Vice-Chair carried unanimously.*
 - *Bill Rose nominated Therese Smith for Board Secretary, seconded by Izzy Alvarez. The vote to elect Therese Smith for Board Secretary carried unanimously.*
5. **OLD BUSINESS:** None
6. **AGENDA SUGGESTIONS FOR NEXT MEETING:** Additions or Changes to the Agenda.
7. **DATE, TIME AND PLACE OF NEXT MEETING:**
Wednesday, January 25th at 7pm in the Chaplin Library Meeting Room.
8. **ADJOURN:** The meeting adjourned at 7:31 PM.

Respectfully submitted by,
Recording Clerk Kathleen Scott